



# United States Department of the Interior

BUREAU OF INDIAN AFFAIRS  
Washington, DC 20240

JAN 22 2015

## Memorandum

To: All Regional Directors

From: Director, Bureau of Indian Affairs

Subject: Distribution of Dear Tribal Leaders Letter to Tribes and/or Consortia

Attached for distribution is the Dear Tribal Leaders Letter for Tribes/Consortia operating Social Services and/or Housing Improvement Program (HIP) under Title I, the Indian Self-Determination and Education Assistance Act (ISDEAA), Pub. L. 93-638, as amended. This memorandum and enclosed Dear Tribal Leader letter, addresses the Office of Inspector General (OIG) recommendations related to the Bureau of Indian Affairs (BIA), Office of Indian Services (OIS), Division of Human Services (DHS).

The OIG recommended the BIA, "Specify reporting requirements in the contract and provide ample time to tribes when requesting additional data". The data specific to this issue, and as indicated in the BIA, Performance Management Plan, are the following Human Services GPRA measures: 1) the percent of annual reviews conducted on active Individual Indian Money (IIM) Accounts; 2) the percentage of Individual Self Sufficiency Plans (ISP) completed; 3) the percentage of Indian Child Welfare Act (ICWA) Notices processed within 15 days; 4) the amount of Housing Improvement Program (HIP) funding going to actual construction or repair of housing; and 5) the percentage of HIP construction schedules met.

We understand tribal organizations are not required to provide this data. However, we are requesting the Tribes/Consortia to include the following language in their next contract/compact agreement:

The [SELECT: Tribe OR Consortium] agrees to provide applicable data and information to the BIA \_\_\_\_\_ Regional Office pursuant to the GPRA of 1993 Pub. L. 103-62. Before providing such information, the [SELECT: Tribe OR Consortium] will work with its respective Regional Office GPRA Coordinator to determine applicable data and information needed to meet the requirements pursuant to the Act.

Please notify your Awarding Officials of this request, and ensure they follow up with the pertinent tribes and tribal organizations in your regions.

If you have any additional questions, please contact Ms. Hankie Ortiz, Deputy Bureau Director-Indian Services via email at [hankie.ortiz@bia.gov](mailto:hankie.ortiz@bia.gov). Thank you for your continued cooperation on this important matter.



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IN REPLY REFER TO:

Dear Tribal Leaders:

Coordinating with Tribes/Consortia to collect program data is an important function of the Bureau of Indian Affairs (BIA). Program data guides decision-making, shapes program activities, assists in budget development and captures “best practice” techniques.

The BIA acknowledges that there are instances when unforeseen data calls are made by the BIA in response to requests from the U.S. Congress, the Office of Management and Budget, or the Secretary of the Interior. We understand these unexpected data calls can be both time consuming and burdensome to Tribes/Consortia. However, because the information requested in many of these data calls could be beneficial to Tribes/Consortia, the BIA is requesting the cooperation of Tribes/Consortia in responding to these data collection requests. Much of the information being requested is data related to the Government Performance and Results Act (GPRA) of 1993.

This letter is specifically requesting your cooperation in collecting information related to social services and the Housing Improvement Program (HIP). Having this data allows the BIA to better explain to the Department of the Interior, OMB or the U.S. Congress what Tribal Social Service and/or HIP programs have accomplished with their contract/compact funding. Under the BIA Performance Management Plan, performance data on three Social Services items and two Housing Improvement Program (HIP) items are compiled for GPRA purposes. The Social Services GPRA measures include: 1) the percent of annual reviews conducted on active Individual Indian Money (IIM) Accounts; 2) the percentage of Individual Self Sufficiency Plans (ISP) completed; and 3) the percentage of Indian Child Welfare Act (ICWA) Notices processed within 15 days. The two HIP GPRA goals are: 1) funding going to actual construction or repair of housing and 2) the percentage of construction schedules met.

We understand tribal organizations are not compelled to provide this data, but we are requesting your consideration to include the following language in your next contract/compact agreement:

The [SELECT: Tribe OR Consortium] agrees to provide applicable data and information to the BIA \_\_\_\_\_ Regional Office pursuant to the GPRA of 1993 Pub. L. 103-62. Before providing such information, the [SELECT: Tribe OR Consortium] will work with its respective Regional Office GPRA Coordinator to determine applicable data and information needed to meet the requirements pursuant to the Act.

We would be very appreciative if your Tribe/Consortium would be willing to include this clause and assist us in collecting this important information.

Should you wish to learn more about the GPRA requirements for these programs, please visit the following site:

<http://www.bia.gov/WhoWeAre/BIA/OIS/HumanServices/index.htm>

Attached is a listing of BIA Regional Office GPRA Coordinators. Please note that actual requests for data and information received by individual Tribes/Consortia, as well as the timing of the requests, will vary.

We appreciate your support and are committed to finding a solution that supports Tribal Self-Determination and Tribal Self-Governance for Tribes and Consortia and enhances administrative flexibility. If you have any additional questions regarding this issue, please contact Ms. Evangeline Campbell, Chief, Division of Human Services, via email at [evangeline.campbell@bia.gov](mailto:evangeline.campbell@bia.gov)

Thank you for your continued cooperation on this important matter.

Sincerely,

A handwritten signature in black ink, appearing to read 'Michael S. Black', written over a horizontal line.

Michael S. Black  
Director, Bureau of Indian Affairs

Attachment



INDIAN AFFAIRS REGIONAL GPRA COORDINATORS

REGION	REGIONAL GPRA COORDINATOR
Alaska:	Keith Kahklen 907-586-7618 and Cyril Andrews, 907-271-1553
Eastern:	Eric Wilcox, 615-564-6712
Eastern Oklahoma:	Diane Buck, 918-781-4647
Great Plains:	Denise (Bruce) Hart, 605-226-7351; Cheryl Cadotte, 605-226-7618
Midwest:	Darren Smith, 612-725-4530
Navajo:	Karlene Zajicek, 505-863-8486
Northwest:	Michele Hensel, 505-231-6790
Pacific:	Travis Britton, 916-978-6167 and Harley Long, (530) 246-5167
Rocky Mountain:	Jo Ellen Cree, 406-247-7964
Southern Plains:	Rose Roberson, 405-247-6673 x273; Rolanda Talley 405-247-1540
Southwest:	Esther Lopez 505-563-3614 and Lolita Crespín, 505-563-3103
Western:	Nancy Jones, 602-379-3083