

INDIAN AFFAIRS DIRECTIVES TRANSMITTAL SHEET

(modified DI-416)

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| DOCUMENT IDENTIFICATION NUMBER NPM-EDUC-11 | SUBJECT Education Contract Personnel | RELEASE NUMBER 95 |
| FOR FURTHER INFORMATION BIE | | DATE 8/3/06 |

EXPLANATION OF MATERIAL TRANSMITTED:

Public Law 95-561, The Education Amendments of 1978 created a system of contract educator positions for BIA operated schools and dormitories. The purpose of this policy is to define the location of the contract educator positions within the 62 Bureau of Indian Affairs Manual (BIAM).

Note: The provisions of this National Policy Memorandum will be incorporated into the handbook prior the expiration date.

/sgd/Jim Martin

Thomas Dowd
Director, Bureau of Indian Education

FILING INSTRUCTIONS:

Remove: None

Insert: NPM-EDUC-11



United States Department of the Interior

BUREAU OF INDIAN AFFAIRS
Washington, D.C. 20240



IN REPLY REFER TO:

National Policy Memorandum

Bureau of Indian Affairs Bureau of Indian Education

Number: NPM-EDUC-11
Title: Education Contract Personnel

Effective: August 3, 2006
Expires: August 3, 2007

1. Purpose

Public Law 95-561, The Education Amendments of 1978 created a system of contract educator positions for BIA operated schools and dormitories. The purpose of this policy is to define the location of the contract educator positions within the 62 Bureau of Indian Affairs Manual (BIAM).

2. Scope

The policy is applicable only to Bureau of Indian Affairs (BIA) operated schools and dormitories.

3. Policy and Procedures

62 BIAM 11.1 Scope is amended to read:

This chapter establishes procedures for implementing the Education Contract Personnel System as provided in Public Law 95-561, November 1, 1978, as amended and 25 CFR 38. The provisions of this chapter shall apply to individuals hired or converted to contract education positions in the elementary and secondary schools and dormitories operated by the Bureau of Indian Affairs.

62 BIAM 11.2 B. Policy on Education Contract Personnel is amended to read:

The Director of the Bureau of Indian Education ("Director") shall establish and maintain an efficient Personnel Program for Bureau operated schools. Whenever possible, the Bureau shall recruit and select high quality Indian educators to fill contract education positions. When there are no qualified Indians available, qualified non-Indians may be employed.

62 BIAM 11.14 Establishment of Education Positions is amended to read:

The following common education positions are established only at elementary and secondary schools operated by the Bureau of Indian Affairs.

62 BIAM 11.15 C Policy for Establishing Education Positions is amended to read:

Education Line Officers are hereby delegated the authority to establish education positions in approved job categories only for schools or dormitories under his/her jurisdiction.

4. Roles and Responsibilities

Director, Bureau of Indian Education (BIE) The Director, BIE is responsible for final approval, consistent with the delegated authority identified in 230 DM 1, and submission of final policy to Deputy Director, BIE.

Deputy Director, BIE The Deputy Director, BIE is responsible for the annual review of the policy for implementation in all BIA operated schools and dormitories. The Deputy Director, BIE is also responsible for monitoring the Education Line Offices for adherence to the policy.

Education Line Officer The Education Line Officer is responsible for ensuring the policy is in place at the schools.

School Supervisor The school supervisor is responsible for adherence to the policy.

5. Approvals

(signed) Jim Martin for
Thomas Dowd
Director, Bureau of Indian Education

8/3/06
Date