



# United States Department of the Interior

BUREAU OF INDIAN AFFAIRS  
Washington, DC 20240

NOV 05 2012

Dear Tribal Leader:

The Fiscal Year (FY) 2013 President's Budget to Congress includes a proposal of about \$13 million for the Housing Improvement Program (HIP). This letter is in regard to the Collection of FY 2013 HIP Application Data.

If appropriated, funds will be available to federally recognized tribes and tribal organizations for use in providing program services to Indian applicants who meet the eligibility criteria in 25 CFR Part 256. Prior to this notice, the HIP at each regional Bureau of Indian Affairs (BIA) office should have contacted each tribal servicing office to notify them of the possibility of funds and the collection of HIP data. The collection of housing applications should be an ongoing process throughout the year. Tribal applicant HIP data is due to the regional offices by close of business January 31, 2013. Tribes are permitted to include FY 2012 applicant data in their FY 2013 summary of eligible applicant data, but must update the applicant eligibility criteria requirements pursuant to 25 CFR § 256.14(d)(2).

The annual income of eligible applicants must not exceed 125 percent of the Department of Health and Human Services Federal Poverty Income Guidelines (25 CFR §256.6(c)), which were published in the Federal Register on January 26, 2012.

The forms for the 2013 program year are FY 2013 Tribal HIP Annual Performance Report Form and BIA Housing Assistance Application Form 6407, which will not be provided by mail. You may request these forms from your regional office or download the reporting forms from the BIA website at:

<http://www.bia.gov/WhoWeAre/BIA/OIS/HumanServices/HousingImprovementProgram/index.htm>

Tribes are invited to contact their local agency, regional, or self-governance representative for more information. Should you have further questions or concerns, please contact Mr. Les Jensen, BIA Housing Program Officer, at (907) 586-7397 or [Leslie.Jensen@bia.gov](mailto:Leslie.Jensen@bia.gov) for assistance.

Sincerely,

Michael S. Black  
Director, Bureau of Indian Affairs