

# Printing and Reports

## Training Manual

**Prepared by:**



Distributed Information Technologies, Inc. (DIT)

Maximo Production URL: <https://maximo.bia.gov/maximo>

Maximo Training URL: <https://maximotrng.bia.gov/maximo>

IA-FMS Help Desk Contact Information:

Phone:

- 866-706-2011 (toll free)
- 571-483-2755

Email:

- [ia\\_maximo\\_helpdesk@dtcc.com](mailto:ia_maximo_helpdesk@dtcc.com)



## Table of Contents

1	Printing.....	1
1.1	Printing Work Orders from the IA Work Order Tracking Application.....	1
1.2	Printing Work Orders from the IA Deferred Maintenance Tracking Application .....	5
2	Reports.....	8
2.1	IA Locations Reports .....	8
2.2	CAP – FCI Summary Report .....	9
2.3	CAP – Non GAAP IA-OFMC Report.....	12
2.4	CAP – Structure Age Summary Report.....	14
2.5	CAP – Structure Summary Crosstab Report.....	16
2.6	CAP – Structure Summary Report.....	18
2.7	IA-FMS Structure Summary Report.....	20
2.8	Location Summary By Site Report.....	22
2.9	Ad Hoc Reporting .....	24
2.10	IA Work Order Tracking Reports .....	29
2.11	Scheduled Work Tickets.....	30
2.12	Work Order Aging Report .....	32
2.13	IA Deferred Maintenance Tracking Reports .....	35
2.14	CAP – Inventory and Backlog Report .....	36
2.15	Deferred Maintenance Report.....	38
2.16	S&CAP Abatement Plan Submissions Chart Report.....	40
2.17	S&CAP Health and Safety Inspections Chart Report.....	42
2.18	S&CAP Inspection Abatement Correction Plan Report.....	44
2.19	S&CAP List of Health and Safety Deficiencies Report.....	46
2.20	S&CAP Safety And Health Inspection Report.....	48
2.21	S&CAP Safety Inspection and Abatement Plans by Region .....	50
2.22	Safety Inspection and Abatement Plans by Program .....	52

# 1 Printing

## 1.1 Printing Work Orders from the IA Work Order Tracking Application

1. Navigate to the **IA Work Order Tracking** application. (Go To > Work Orders > IA Work Order Tracking)
2. Use any valid search criteria to search for the work order.

Work Order	Description	Structure #	Room #	Maximo ID	Location Type	Work Type	Status	FMIS Work Ticket	Site
AB186050	repair crack in ceiling in hallway Additional Info	51		AB104284	1100	FM	APPR	4686	IA004
AB190182	repair crack in utility room Additional Info	40		AB104273	1100	FM	APPR	4629	IA004
AB190517	repair crack in ceiling in living Additional Info	46		AB104279	1100	FM	APPR	4663	IA004
AB190547	repair crack in ceiling in livingroom Additional	70		AB104296	1100	FM	APPR	4739	IA004
AB190549	repair crack in ceiling in hallway and bathroom. Add	70		AB104296	1100	FM	APPR	4741	IA004
AB259017	Repair crack window in livingroom. Additional Info	43		AB104276	1100	FM	APPR	5066	IA004
AB268103	repair crack in ceiling in bathroom Additional Info	49		AB104282	1100	FM	APPR	4678	IA004

3. Click the Work Order number to view the details on Work Order tab.

**Work Order:** AB186050 | **Description:** repair crack in ceiling in hallway Additional Info

**Site:** IA004 | **CHINLE AGENCY**

**Location #:** IN35-01

**Location Type:** 1100

**Maximo ID:** AB104284 | **Quarters, Single-Family**

**Use:** BUILDING \ QUARTERS \ SINGFAM

**Structure #:** 51

**Asset:** [Field]

**Configuration Item:** [Field]

**Launch Entry Name:** [Field]

**Parent WO:** [Field]

**FMIS Deficiency ID:** 13955508

**Work Type:** FM | **Work Subtype:** [Field]

**Category:** [Field]

**Rank:** [Field]

**Health Life Safety:** [Field]

**Severity:** [Field]

**Probability:** [Field]

**RAC:** [Field]

**FMIS Work Ticket:** 4686

**Fund:** [Field]

**Functional Area:** [Field]

**Funds/Cost Center:** [Field]

**WBS:** [Field]

**Status:** APPR | **Status Date:** 11/14/12 6:48 PM

**Inherit Status Changes?**  | **Is Task?**

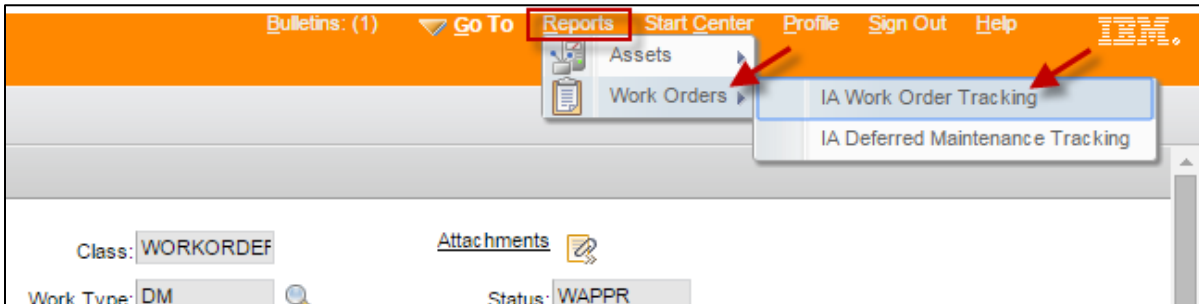
**FBMS Relevant?**  | **FBMS Status:** NONE

---

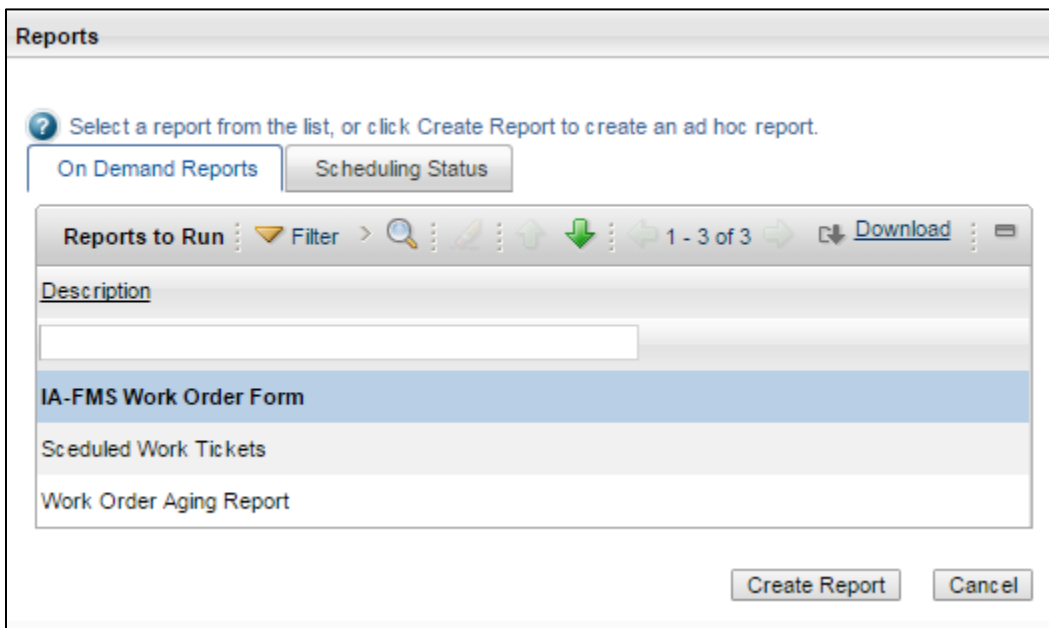
**Job Details:** **Job Plan:** [Field] | **Job Plan Revision #:** [Field]

**Priority:** 2 | **Asset/Location Priority:** [Field]

4. While on the Work Order tab for the work order to be printed, select Reports > Work Orders > IA Work Order Tracking.



5. The Reports pop-up for the IA Work Order Tracking application will be displayed.





6. Click on **IA-FMS Work Order Form**. The Request Page pop-up will be displayed.

**Request Page**


**Help Text**

**Parameters**

**Schedule**

Immediate  
 At this Time    
 Recurring  

**Email**

To:  

Subject:

Comments:

File Type:  PDF  XLS

Report Delivery Format:  Email with a file attachment  Email with a file URL

7. Make sure **Immediate** is selected in the Schedule section.
8. Click the **Submit** button. A printer friendly pdf will be returned with the work order information.

Reporting

Page 1 of 1

Bureau of Indian Affairs

Work Order: AB186050 (repair crack in ceiling in hallway Additional Info)

Repair crack in ceiling in hallway  
Unscheduled Maintenance, REQUESTOR: NAME: Began, Emery, REQUESTOR\_PHONE: (538) 674-3111, REQUESTOR\_SUPERVISOR: NULL, WORK\_COMPLETED: NULL, INVENTORY\_ITEM: NULL

Additional Info LOCATION\_NUMBER: N35-01, INVENTORY\_TYPE: Building, STRUCTURE\_NUMBER: S1, ROOM\_NUMBER: NULL, STRUCTURE\_USE: Quarters, Single-Family, COST\_CODE: Non-Quarters, WORK\_TYPE: Carpenter, MAINTENANCE\_CODE: UM

FMIS Work Ticket: 4686  
Site / Location#: IA004 / N35-01 (CHINLE AGENCY)  
Funds / Cost Centers: AB104284 / S1 (Quarters, Single-Family)  
Status: APPR  
Work Type / Sybtype: FM  
Parent: FM  
Supervisor:  
Priority: 2

Reported By: MAXADMIN  
Phone:  
Report Date: 11/03/2012  
Target Start:  
Target Finish: 12/28/2006  
Scheduled Start:  
Scheduled Finish:  
Actual Start:  
Actual Finish:

Cost	Estimated:	Total Hours	Labor Cost	Material Cost	Total Cost	Est
	Actual:	0.00	\$0.00	\$0.00	\$0.00	\$0.00

Tasks

No Planned Tasks

Planned Labor

No Planned Labor Records

Planned Materials

No Planned Materials Records

Planned Tools

No Planned Tools Records

Actual Labor

No Actual Labor Records

Actual Materials

No Actual Materials Records


Actual Tools

No Actual Tools Records

Name(s)	Hours Type	Date													
		S	M	T	W	T	F	S	S	N	T	W	T	F	S
		U	O	U	E	H	R	A	S	O	U	E	H	R	A
		N	N	E	D	U	I	T	N	N	E	D	U	I	T

Jul 29, 2015 3:00 PM

9. Notice that the Craftsmen section includes spaces for names and days to handwrite in workers and hours.

10. Click the **Print Report**  button on the Navigation Banner to print the work order.

## 1.2 Printing Work Orders from the IA Deferred Maintenance Tracking Application

1. Navigate to the **IA Deferred Maintenance Tracking** application. (Go To > Work Orders > IA Deferred Maintenance Tracking)
2. Use any valid search criteria to search for the work order.

The screenshot shows the 'IA Deferred Maintenance Tracking' application interface. At the top, there is a navigation bar with 'Bulleins: (1)', 'Go To', 'Reports', 'Start Center', 'Profile', 'Sign Out', and 'Help'. Below this is a search bar with 'Find:' and 'Select Action' dropdowns. A menu bar includes 'List', 'Work Order', 'Plans', 'Related Records', 'Actuals', 'Safety Plan', 'Log', 'Failure Reporting', and 'Specifications'. The main area displays a table of work orders with columns: Work Order, Description, Maximo ID, Location Type, Structure #, Room #, Status, FMIS Backlog Number, Site, and FMIS Deficiency ID. The table contains several rows of work orders, with the first row highlighted in blue.

Work Order	Description	Maximo ID	Location Type	Structure #	Room #	Status	FMIS Backlog Number	Site	FMIS Deficiency ID
AB284623	REPLACE HEATING SYSTEM EQUIPMENT, BOILER, PIPING AND FIN TUBE RADIATORS	AB104254	1100	10		WAPPR	N35-01-10-E-003-3	IA004	1681275
AB284624	REPLACE CEILING ROLLED BATT INSULATION, UNFACED	AB104254	1100	10		WAPPR	N35-01-10-E-004-3	IA004	2757184
AB284625	REPLACE LIGHTING AND POWER SYSTEM	AB104254	1100	10		WAPPR	N35-01-10-M-001-2	IA004	1681279
AB284627	RENOVATE RESIDENTIAL BATHROOM, 40 SF INCLUDING REPLACEMENT OF ALL PLUMBING FIXTURES, BATHROOM	AB104254	1100	10		WAPPR	N35-01-10-M-006-2	IA004	1681283
AB284630	REPLACE CONCRETE CANOPY	AB104254	1100	10		WAPPR	N35-01-10-M-009-2	IA004	2757188
AB284631	REPLACE ELECTRICAL SERVICE AND DISTRIBUTION SYSTEM	AB104254	1100	10		WAPPR	N35-01-10-M-011-2	IA004	6535639
AB284632	REPLACE INSULATED ALUMINUM STORM DOOR AND FRAME	AB104254	1100	10		WAPPR	N35-01-10-M-003-2	IA004	2757200

3. Click the Work Order number to view the details on Work Order tab.

The screenshot shows the 'IA Deferred Maintenance Tracking' application interface with the 'Work Order' tab selected. The main area displays the details for work order AB284631. The details are organized into several sections:

- Work Order:** AB284631, Class: WORKORDEF, Attachments: [icon]
- Site:** IA004, CHINLE AGENCY
- Location #:** N35-01
- Location Type:** 1100
- Maximo ID:** AB104254, Quarters, Multi-Family Housing
- Use:** BUILDING \ QUARTERS \ MULFAMHS
- Structure #:** 10
- Asset:** [blank]
- Configuration Item:** [blank]
- Launch Entry Name:** [blank]
- Parent WO:** [blank]
- FMIS Deficiency ID:** 6535639
- Project Number:** [blank]
- POR Number:** [blank]
- Deficiency Class:** [blank]

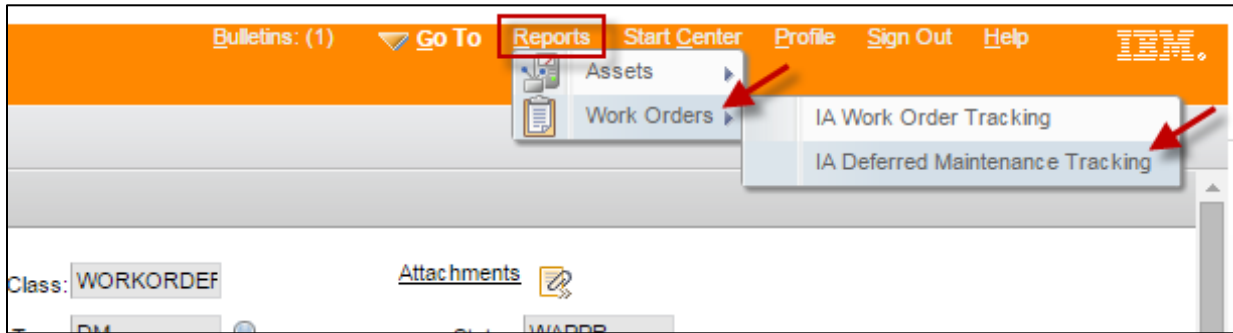
Additional details on the right side include:

- Work Type:** DM
- Status:** WAPPR
- Work Subtype:** [blank]
- Status Date:** 11/11/12 3:11 PM
- Category:** M
- Inherit Status Changes?** [checked]
- Rank:** 2
- Is Task?** [unchecked]
- Health Life Safety?** [unchecked]
- FBMS Relevant?** [unchecked]
- Severity:** [blank]
- FMIS Backlog Number:** N35-01-10-M-011-2
- Probability:** [blank]
- RAC:** 5
- Fund:** [blank]
- Functional Area:** [blank]
- Funds/Cost Center:** [blank]
- WBS:** [blank]

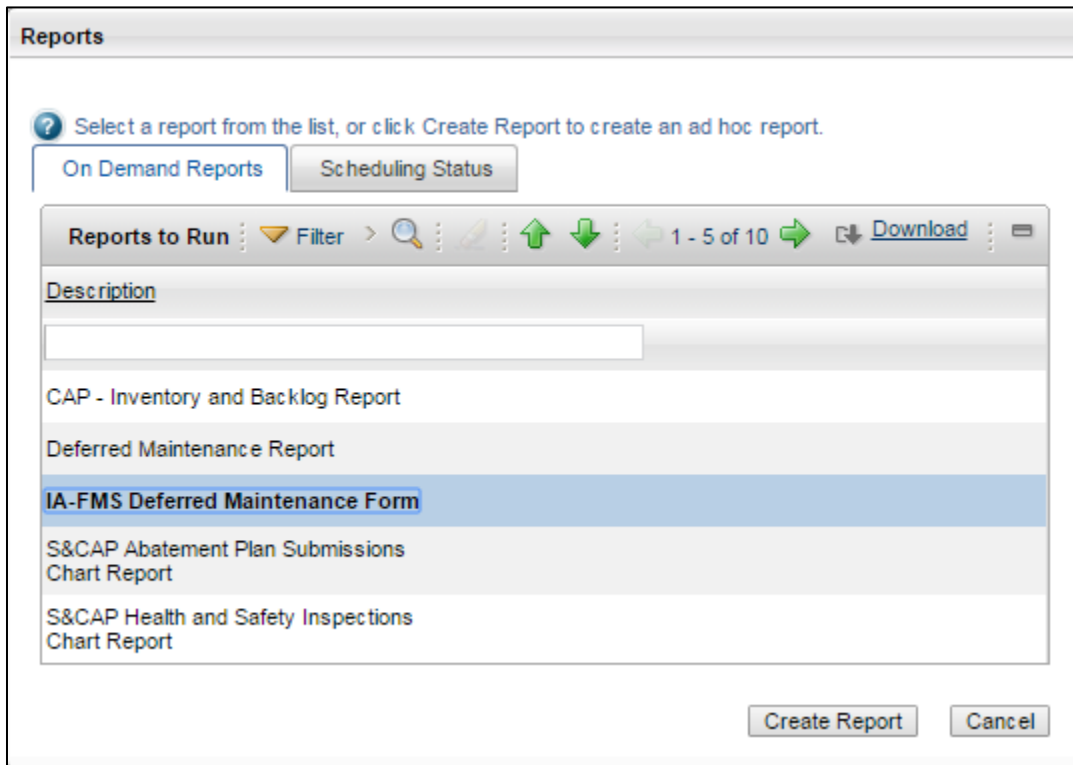
At the bottom, there are two expandable sections: 'Job Details' and 'Priority'. The 'Job Details' section shows 'Job Plan: [blank]' and the 'Priority' section shows 'Asset/Location Priority: [blank]'. The IBM logo is visible in the top right corner.



4. While on the Work Order tab for the work order to be printed, select Reports > Work Orders > IA Deferred Maintenance Tracking.



5. The Reports pop-up for the IA Work Order Tracking application will be displayed.





6. Click on **IA-FMS Deferred Maintenance Form**. The Request Page pop-up will be displayed.

**Request Page**


**Help Text**

**Parameters**

**Schedule**

Immediate  
 At this Time    
 Recurring  

**Email**

To:  

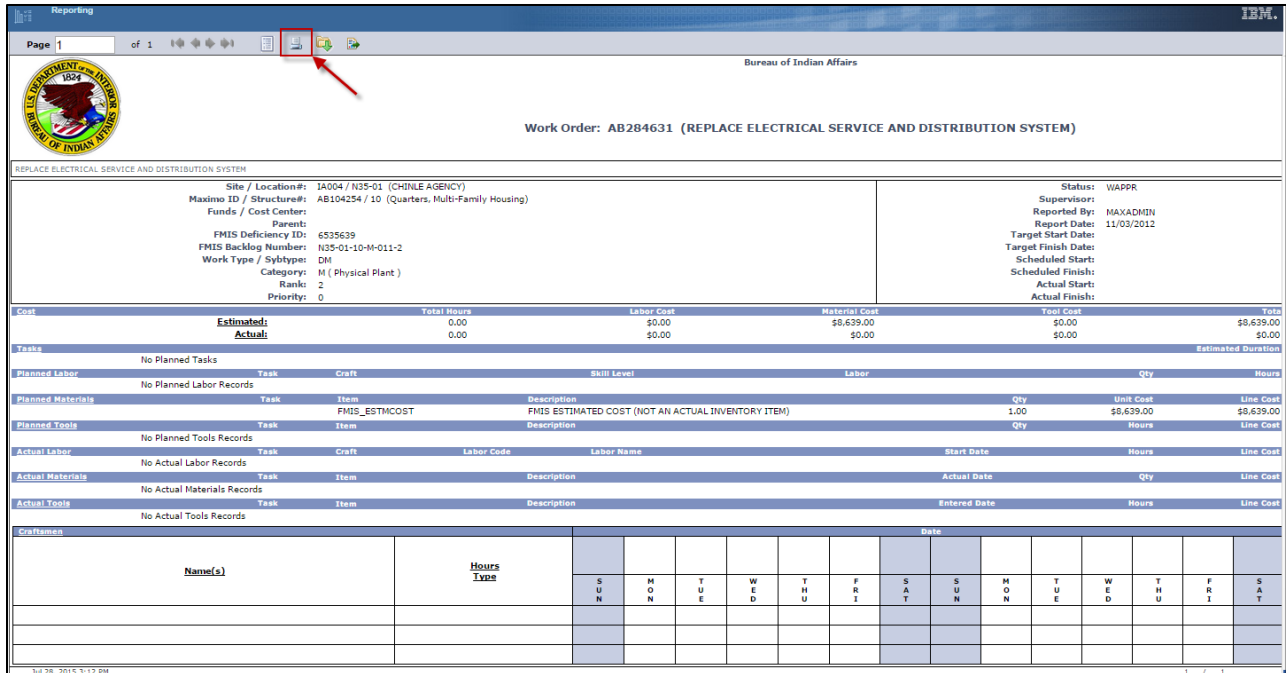
Subject:

Comments:


**File Type:**  
 PDF  
 XLS

**Report Delivery Format:**  
 Email with a file attachment  
 Email with a file URL

7. Make sure **Immediate** is selected in the Schedule section.
8. Click the **Submit** button. A printer friendly pdf will be returned with the work order information.



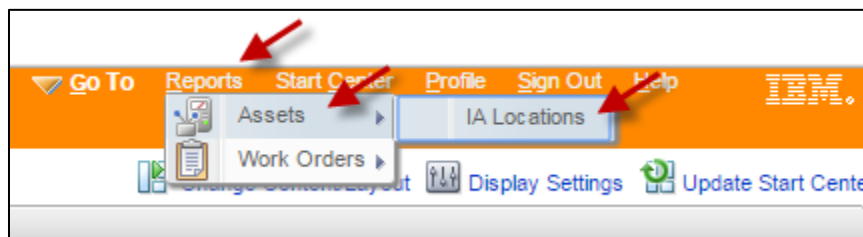
9. Notice that the Craftsmen section includes spaces for names and days to handwrite in workers and hours.

10. Click the **Print Report**  button on the Navigation Banner to print the work order.

## 2 Reports

### 2.1 IA Locations Reports


1. Navigate to Reports > Assets > IA Locations.

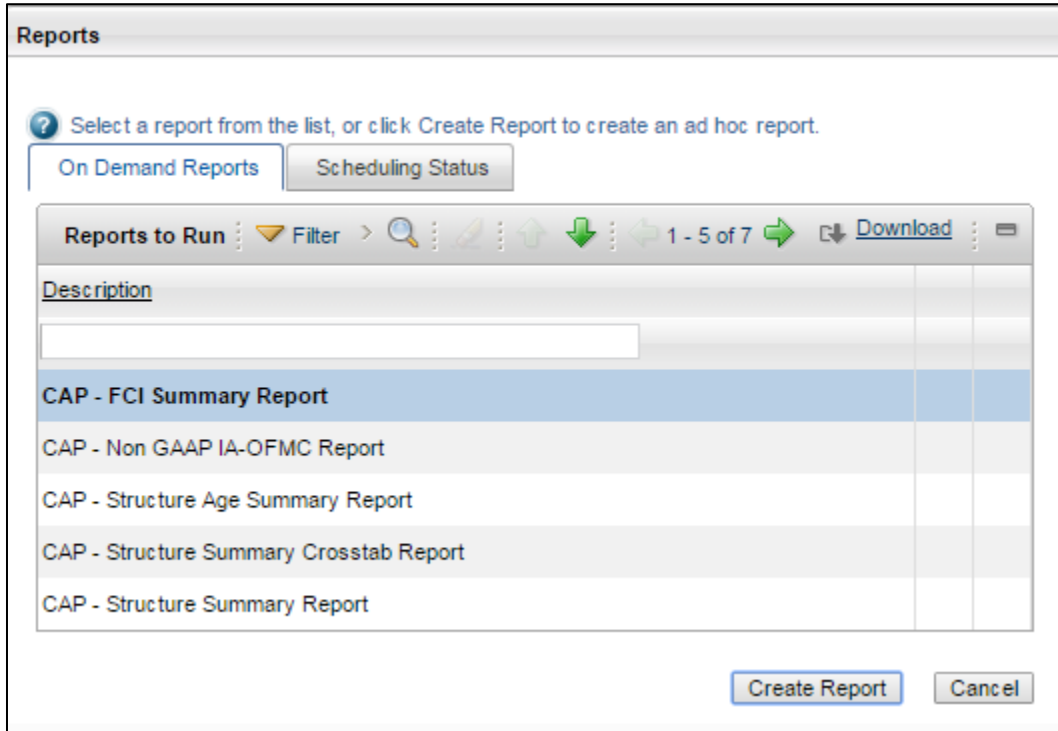


2. The IA Locations application Reports pop-up is displayed. The following reports are available:

- CAP – FCI Summary Report
- CAP – Non GAAP IA-OFMC Report
- CAP – Structure Age Summary Report
- CAP – Structure Summary Crosstab Report
- CAP – Structure Summary Report
- IA-FMS Structure Summary Report

- Location Summary By Site Report

**Note:** Some of the Reports are displayed on the next page. Click the **Next Page**  button to access the next page of reports.



## 2.2 CAP – FCI Summary Report

1. On the IA Locations Reports pop-up, click on **CAP – FCI Summary Report**. The Request Page window is displayed, which includes several search parameters.

Request Page

Help Text

Parameters

Central Reporting:

Region:

Site:

Education CS (Education):

Quarters (Y/N):

Building Status:

Location Status:

Schedule

Immediate

At this Time

Recurring

Email


To:

Subject:

Comments:

2. Enter any valid search criteria and click the **Submit** button. The CAP – FCI Summary Report is returned.

Reporting
Page 1 of 1



Bureau of Indian Affairs

FCI Summary Report

Central Reporting: -  
 Region: -  
 Site: IA004  
 Education CS: -  
 Quarters: -  
 Building Status: -  
 Location Status: -

Site Program	Region	Site	Site Location	Description	State	Congr. District	Buildings						Grounds			
							Count	Area Gross (SF)	DM WO Count	DM	CRV	FCI	FCI Based Condition	DM WO Count	DM	Total DM
BIA	NAVAJO	IA004	N35-01	CHINLE AGENCY	AZ	3	126	385,565	700	\$9,861,695	\$58,549,071	0.1684	Poor	196	\$5,306,772	\$15,168,467
<b>TOTAL</b>							<b>126</b>	<b>385,565</b>	<b>700</b>	<b>\$9,861,695</b>	<b>\$58,549,071</b>	<b>0.1684</b>	<b>Poor</b>	<b>196</b>	<b>\$5,306,772</b>	<b>\$15,168,467</b>

	Quality			Sites	Good/Fair		Poor
	Good	Fair	Poor		Good/Fair	Poor	
Education	0	0	0	0	0.0%	0.0%	
182 Education CS	0	0	0	0	0.0%	0.0%	
General Administration	0	0	1	1	0.0%	100.0%	
Public Safety and Justice	0	0	0	0	0.0%	0.0%	
Special Project Funding	0	0	0	0	0.0%	0.0%	
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0.0%</b>	<b>100.0%</b>	

Jul 29, 2015 1:16 PM
1 / 1

### 2.3 CAP – Non GAAP IA-OFMC Report

1. On the IA Locations Reports pop-up, click on **CAP – Non GAAP IA-OFMC Report**. The Request Page window is displayed, which includes several search parameters.

The screenshot shows a window titled "Request Page" with a scroll bar on the right. It contains three main sections: "Parameters", "Schedule", and "Email".

- Parameters:** This section contains several search fields, each with a magnifying glass icon to its right:
  - Region: [Empty text box]
  - Site: [Empty text box]
  - Location Type: [Empty text box]
  - Owned By: [Empty text box]
  - Quarters: [Empty text box]
  - Include Blank FBMS Property IDs?: Y [Empty text box]
- Schedule:** This section contains three radio button options:
  - Immediate
  - At this Time [Empty text box]
  - Recurring [Empty text box]
- Email:** This section contains three text input fields:
  - To: [Empty text box]
  - Subject: [Empty text box]
  - Comments: [Empty text area]

At the bottom right of the window, there are two buttons: "Submit" and "Cancel".

- Enter any valid search criteria and click the **Submit** button. The CAP – Non GAAP IA-OFMC Report is returned.

**Reporting**

Page 1 of 1

Indian Affairs

**CAP - Non GAAP IA-OFMC Report**

**Include Blanks FBMS Y**

IDs: -

Region: -

Site: IA004

Location Type: -

Owned By: -

Quarters: -

**Status:** Proposed Demolish, Proposed Transfer

Site Program	Region	Site Location #	Site	Site Description	State	Maximo ID	FBMS ID	FRPP #	Aca-demic Service Center	Closest City	Use	Location Type	Location Description	Structure #	Owned By
BIA	NAVAJO	N35-01	IA004	CHINLE AGENCY	AZ	AB104252	IB14001000362920000022	BON35R0100008	Navajo Region, Gallup	CHINLE	BUILDING \ OFFICE	1100	Office	8	BIA
BIA	NAVAJO	N35-01	IA004	CHINLE AGENCY	AZ	AB104253	IB14001000362920000001	BON35R0100009	Navajo Region, Gallup	CHINLE	BUILDING \ QUARTERS \ SINGFAM	1100	Quarters, Single-Family	9	BIA
BIA	NAVAJO	N35-01	IA004	CHINLE AGENCY	AZ	AB104254	IB14001000362920000047	BON35R0100010	Navajo Region, Gallup	CHINLE	BUILDING \ QUARTERS \ MULFAMHS	1100	Quarters, Multi-Family Housing	10	BIA
BIA	NAVAJO	N35-01	IA004	CHINLE AGENCY	AZ	AB104255	IB14001000362920000004	BON35R0100011	Navajo Region, Gallup	CHINLE	BUILDING \ QUARTERS \ SINGFAM	1100	Quarters, Single-Family	11	BIA
BIA	NAVAJO	N35-01	IA004	CHINLE AGENCY	AZ	AB104256	IB14001000362920000028	BON35R0100012	Navajo Region, Gallup	CHINLE	BUILDING \ QUARTERS \ SINGFAM	1100	Quarters, Single-Family	12	BIA
BIA	NAVAJO	N35-01	IA004	CHINLE AGENCY	AZ	AB104257	IB14001000362920000012	BON35R0100013	Navajo Region, Gallup	CHINLE	BUILDING \ QUARTERS \ GARAGE \ DETACHED	1100	Quarters, Garage, Detached	13	BIA
BIA	NAVAJO	N35-01	IA004	CHINLE AGENCY	AZ	AB104258	IB14001000362920000027	BON35R0100014	Navajo Region, Gallup	CHINLE	BUILDING \ QUARTERS \ SINGFAM	1100	Quarters, Single-Family	14	BIA



## 2.4 CAP – Structure Age Summary Report

1. On the IA Locations Reports pop-up, click on **CAP – Structure Age Summary Report**. The Request Page window is displayed, which includes several search parameters.


The screenshot shows a software window titled "Request Page". It contains several sections:

- Help Text**: A header section with a close button.
- Parameters**: A section containing search fields for:
  - Region: (highlighted with a yellow border)
  - Site:
  - Occupying Program Type:
  - Occupying Program:
  - Location Type:
  - Structure Status:
  - Location Status:
  - Owned By:
- Schedule**: A section with radio buttons for:
  - Immediate (selected)
  - At this Time (with a date picker icon)
  - Recurring (with a magnifying glass icon)
- Email**: A header section with a close button.

At the bottom right of the window are two buttons: "Submit" and "Cancel".

2. Enter any valid search criteria and click the **Submit** button. The CAP – Structure Age Summary Report is returned.

Reporting
Page 1 of 1



Bureau of Indian Affairs

CAP - Structure Age Summary

Region: -  
 Site: IA004  
 Occupying Program Type: -  
 Occupying Program: -  
 Location Type : -  
 (Buildings, Towers and Tanks Only)  
 Structure Status: -  
 Location Status: -  
 Owned by: -  
 Data as of: 07/29/2015 01:47 PM

Years Range	Quarters		Non Quarters		Total	
	Count	%	Count	%	Count	%
N/A	46	58.2%	37	63.8%	83	60.6%
0-29	0	0.0%	6	10.3%	6	4.4%
30-49	0	0.0%	3	5.2%	3	2.2%
50-69	22	27.8%	8	13.8%	30	21.9%
70-89	11	13.9%	3	5.2%	14	10.2%
100+	0	0.0%	1	1.7%	1	0.7%
Over 60 Years	14	17.7%	5	8.6%	19	13.9%
Average Age	62		45		55	
<b>TOTAL</b>	<b>79</b>		<b>58</b>		<b>137</b>	

Jul 29, 2015 1:47 PM
1 / 1

## 2.5 CAP – Structure Summary Crosstab Report

1. On the IA Locations Reports pop-up, click on **CAP – Structure Summary Crosstab Report**. The Request Page window is displayed, which includes several search parameters.

The screenshot shows a window titled "Request Page" containing a "Parameters" section. The parameters are as follows:

- Region: [Text Field]
- Site: [Text Field]
- Location Type: [Text Field]
- Occupying Program Type: [Text Field]
- Occupying Program: [Text Field]
- Use: [Text Field]
- Quarters: [Text Field]
- Structure Status: [Text Field]
- Location Status: [Text Field]
- Owned By: [Text Field]
- Maintained By: [Text Field]
- \* Group 1: Occupying [Dropdown]
- \* Group 2: Region [Dropdown]


At the bottom right of the window are "Submit" and "Cancel" buttons.

- Enter any valid search criteria and click the **Submit** button. The CAP – Structure Summary Crosstab Report is returned.

Reporting

Page 1 of 1

Indian Affairs



**CRV by Occupying Program and Region**

Region: ALASKA, NORTHWEST, GREAT PLAINS, NAVAJO  
 Site: -  
 Location Type: -  
 Occupying Program Type: -  
 Occupying Program: -  
 Use: -  
 Quarters: -  
 Owned By: -  
 Maintained BY: -  
 Structure Status: -  
 Location Status: -

	ALASKA	GREAT PLAINS	NAVAJO	NORTHWEST	Total
Blank		\$0	\$0	\$0	\$0
BIA Education		\$451,242,003	\$1,754,607,896	\$99,488,960	\$2,305,338,858
Compact Education			\$0		\$0
Compact General Administration				\$1,701,006	\$1,701,006
Contract Education			\$7,266,207		\$7,266,207
Contract General Administration			\$4,208,608	\$387,336	\$4,595,944
GSA			\$319,262		\$319,262
General Administration	\$8,832,558	\$340,966,261	\$288,565,561	\$172,801,183	\$811,165,563
General Administration - OJS		\$564,773	\$336,976		\$901,749
Grant Education		\$968,946,915	\$1,439,067,107	\$268,080,236	\$2,676,094,258
Indian Health Services			\$467,000		\$467,000
Other (i.e. Federal, State, County)		\$19,475,595	\$330,685		\$19,806,279
Public Safety and Justice		\$21,693,537,622	\$78,736,260	\$25,096,172	\$21,797,370,053
Tribe		\$1,594,451	\$3,563,595	\$17,180,745	\$22,338,790
<b>Total</b>	<b>\$8,832,558</b>	<b>\$23,476,327,619</b>	<b>\$3,577,469,156</b>	<b>\$584,735,638</b>	<b>\$27,647,364,971</b>

## 2.6 CAP – Structure Summary Report

1. On the IA Locations Reports pop-up, click on **CAP – Structure Summary Report**. The Request Page window is displayed, which includes several search parameters.

The screenshot shows a software window titled "Request Page". Inside the window, there are two tabs: "Help Text" and "Parameters". The "Parameters" tab is active and contains the following search criteria:


- \* Group By: Occupying Program (highlighted in yellow)
- Region: [Text Field]
- Site: [Text Field]
- Location Type: [Text Field]
- Occupying Program Type: [Text Field]
- Occupying Program: [Text Field]
- Use: [Text Field]
- Quarters (Y/N): [Text Field]
- Owned By: [Text Field]
- Structure Status: [Text Field]
- Location Status: [Text Field]
- Maintained By: [Text Field]

At the bottom right of the window, there are two buttons: "Submit" and "Cancel".

2. Enter any valid search criteria and click the **Submit** button. The CAP – Structure Summary Report is returned.

Reporting
Indian Affairs

Page 1 of 1
Structure Summary Report By: Occupying Program




Region: -  
 Site: -  
 Location Type: -  
 Occupying Program: -  
 Type: -  
 Occupying Program: -  
 Use: -  
 Quarters: -  
 Owned By: -  
 Maintained By: -  
 Structure Status: -  
 Location Status: -

OCCUPYING PROGRAM	Count	Area Gross(SF)	Total Funded (SF)	DM WO COUNT	DM	CRV	FCI
Tribe	95	124,447	0	59	\$516,267	\$33,161,839	0.016
Public Safety and Justice	7,504	2,723,042	1,310,075	1,115	\$29,605,640	\$22,151,563,237	0.001
Other (i.e. Federal, State, County)	3	42,391	0	5	\$69,258	\$19,806,279	0.003
Indian Health Services	4	11,895	0	1	\$50,030	\$4,343,105	0.012
GSA	2	1,537	0	0	\$0	\$456,295	0
Grant Education	17,636	19,740,950	10,478,548	19,511	\$405,507,859	\$4,290,035,631	0.095
General Administration - OIS	8	14,584	5,349	0	\$0	\$2,457,703	0
General Administration	33,326	7,043,766	2,268,079	15,064	\$122,887,311	\$1,529,545,857	0.08
Contract General Administration	11	30,306	3,120	6	\$385,342	\$5,851,878	0.066
Contract Education	713	156,159	91,325	226	\$2,566,111	\$33,705,078	0.076
Compact General Administration	7	3,030	2,226	60	\$90,767	\$1,701,006	0.053
Compact Education	4	0	0	0	\$0	\$0	0
BIA Education	72,803	14,306,290	7,009,949	19,253	\$333,642,215	\$3,283,457,672	0.102
(blank)	492	1,281	0	3,126	\$162,717,826	\$0	0
<b>Totals</b>	<b>132,608</b>	<b>44,199,678</b>	<b>21,168,671</b>	<b>58,426</b>	<b>\$1,058,038,626</b>	<b>\$31,356,085,583</b>	<b>0.0337</b>

Jul 29, 2015 1:57 PM
1 / 1

## 2.7 IA-FMS Structure Summary Report


1. On the IA Locations Reports pop-up, click on **IA-FMS Structure Summary Report**. The Request Page window is displayed, which includes several search parameters.


**Note:** This report is located on the second page of reports on the IA Locations Reports pop-up. It can be located by clicking the **Next Page**  button.


**Request Page**


**Help Text**


**Parameters**


Region:  


Site:  

Location Type:  

Status:  

Quarters (Y/N):  

Maint. By:  


Owned By:  


CRV (from):

CRV (to):

**Schedule**

Immediate

At this Time  

Recurring  


**Email**

- Enter any valid search criteria and click the **Submit** button. The IA-FMS Structure Summary Report is returned.

Reporting

Page 1 of 1

Bureau of Indian Affairs




### Structure Summary Report

Parameters										
Region	Site	Location Type	Status	Maintained By	Owned By	CRV (from)	CRV (to)	Quarters (Y/N)		
	IA004									
NAVAJO - Chinle Agency - IA004 - N35-01 - CHINLE AGENCY										
Structure #	Use	Status	FCI Based Condition	Occupying Program	Maintained By	Owned By	Year Built	Area Cross (SF)	Total Funded (SF)	CRV
		OPERATING		General Administration	General Administration			0	0	\$0
		OPERATING		General Administration	General Administration			0	0	\$0
		OPERATING		General Administration	General Administration			0	0	\$0
		OPERATING		General Administration	General Administration			0	0	\$0
		OPERATING		General Administration	General Administration			0	0	\$0
		OPERATING		General Administration	General Administration			0	0	\$0
		OPERATING		General Administration	General Administration			0	0	\$0
		OPERATING		General Administration	General Administration			0	0	\$0
	BUILDING \ STORAGE	OPERATING	Good	General Administration	General Administration	BIA	2013	63	0	\$9,128
	BUILDING \ SHOP \ MNTNCE	OPERATING	Good	General Administration	General Administration	BIA	2014	43,200	0	\$38,500
10	ROOM \ MECHQIP	OPERATING		General Administration	General Administration	BIA		0	0	\$0
10	ROOM \ STRWELL	OPERATING		General Administration	General Administration	BIA		0	0	\$0
10	ROOM \ QUARTERS \ OTHER	OPERATING		General Administration	General Administration	BIA		0	0	\$0
10	ROOM \ QUARTERS \ OTHER	OPERATING		General Administration	General Administration	BIA		0	0	\$0
10	ROOM \ QUARTERS \ OTHER	OPERATING		General Administration	General Administration	BIA		0	0	\$0
10	ROOM \ QUARTERS \ OTHER	OPERATING		General Administration	General Administration	BIA		0	0	\$0
10	ROOM \ QUARTERS \ OTHER	OPERATING		General Administration	General Administration	BIA		0	0	\$0
10	BUILDING \ QUARTERS \ UNK	OPERATING		General Administration	General Administration	BIA	197	6,082	0	\$0



## 2.8 Location Summary By Site Report


1. On the IA Locations Reports pop-up, click on **Location Summary By Site Report**. The Request Page window is displayed, which includes several search parameters.


**Note:** This report is located on the second page of reports on the IA Locations Reports pop-up. It can be located by clicking the **Next Page**  button.


**Request Page**


**Help Text** ☐


**Parameters** ☐


\* Details? (Y/N):  


Region:  

Site:  

Location Type:  


Maximo Status:  


Legacy Status:  

Quarters:  


**Schedule** ☐

Immediate

At this Time  

Recurring  

**Email** ☐

To:  

Subject:

Comments:

- Enter any valid search criteria and click the **Submit** button. The IA-FMS Structure Summary Report is returned.

**Note:** If the **Details** field is set to **Y** on the Request Page window, then the report will include additional fields.

Reporting  
Page 1 of 1

Bureau of Indian Affairs

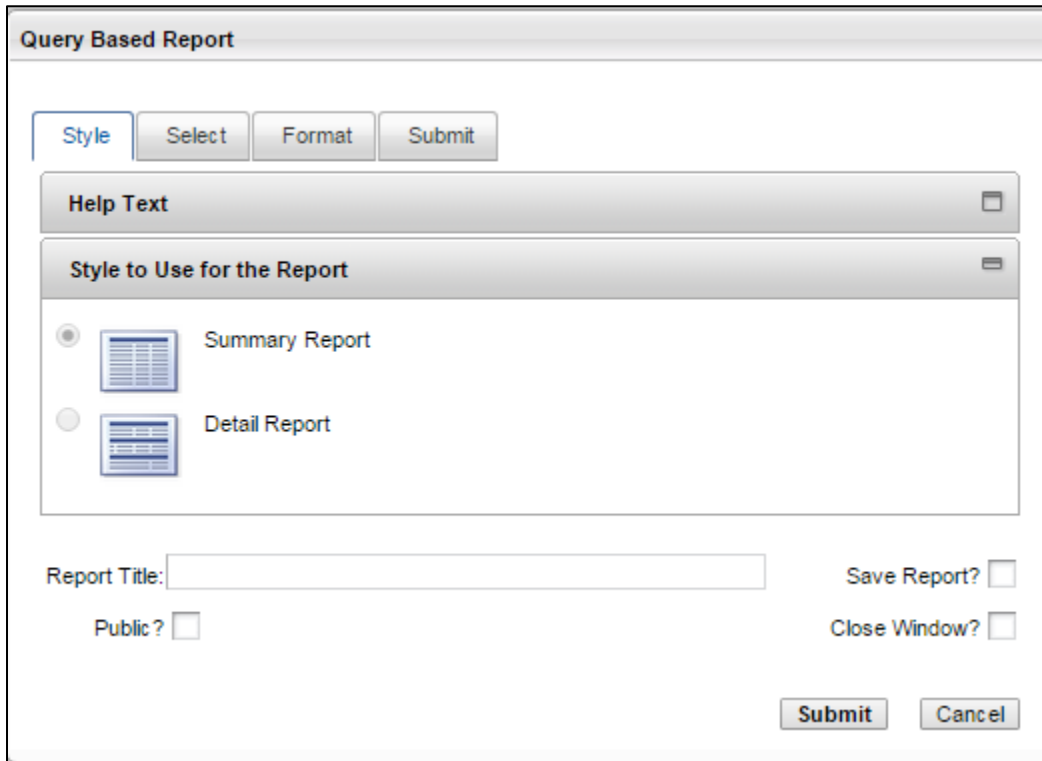
Location Summary by Site Report

Region: All Site: All Quarters: All Location Type: All Maximo Status: All Legacy Structure Status: All

Site	Description	Location #	Location Count	FBMS (GSF)	Funded (SF)	Replacement Cost	DM Cost Estimate	FCI	FCI Based Condition
IA001	BLACKFEET AGENCY	CS1-01	89	193,833	52,484	\$39,190,577	\$2,822,813	0.0720	Fair
IA002	CHEROKEE AGENCY	S52-01	50	97,124	25,292	\$18,238,042	\$427,165	0.0234	Good
IA003	CHEYENNE RIVER AGENCY	A01-01	162	436,674	57,748	\$89,406,630	\$9,824,304	0.1099	Poor
IA004	CHINLE AGENCY	N35-01	145	385,964	43,615	\$62,845,471	\$15,193,867	0.2418	Poor
IA005	CHOCTAW AGENCY	S78-01	23	37,256	14,752	\$6,648,633	\$127,519	0.0192	Good
IA006	COEUR DALENE AGENCY	N36-38	3	47	239	\$322,350	\$0	0.0000	Good
IA007	COLORADO RIVER AGENCY	H51-01	93	116,697	45,466	\$25,901,339	\$6,808,880	0.2629	Poor
IA008	COLVILLE AGENCY	P03-01	103	136,618	64,145	\$34,443,273	\$5,864,335	0.1703	Poor
IA009	CROW AGENCY	CS2-01	84	188,898	48,344	\$39,375,139	\$1,300,392	0.0330	Good
IA010	CROW CREEK AGENCY	A14-01	44	76,303	12,732	\$15,881,811	\$493,851	0.0311	Good
IA011	EASTERN NAVAJO AGENCY	N34-01	122	156,344	53,580	\$29,236,615	\$5,446,054	0.1863	Poor
IA012	EASTERN NEVADA AGENCY	H64-01	40	54,018	7,879	\$16,317,155	\$1,496,555	0.0917	Fair
IA013	FLATHEAD AGENCY	P13-01	14	13,040	2,226	\$2,945,902	\$90,767	0.0308	Good
IA014	FT APACHE AGENCY	H52-01	90	204,795	70,231	\$45,019,496	\$2,331,066	0.0518	Fair
IA015	FT BELKNAP AGENCY	S55-01	65	150,311	31,723	\$26,486,304	\$850,075	0.0321	Good

## 2.9 Ad Hoc Reporting

1. On the IA Locations Reports pop-up, click the **Create Report** button. The Query Based Report window is displayed.



The screenshot shows a window titled "Query Based Report". At the top, there are four tabs: "Style" (which is selected and highlighted in blue), "Select", "Format", and "Submit". Below the tabs is a "Help Text" section with a close button. Underneath is a "Style to Use for the Report" section with two radio button options: "Summary Report" (selected) and "Detail Report". Below these options are two checkboxes: "Public?" and "Save Report?". At the bottom right, there are two buttons: "Submit" and "Cancel".

2. Click the **Select** tab. A list of available fields to be included in the ad hoc report are displayed.

Query Based Report

Style Select Format Submit

Help Text

Parent Category: IA Locations Detail

Apply the Current Query and Filter from the Application?

IA Locations Detail

Available Fields Filter 1 - 6 of 222 Download

Field Description	Field Value
Automatically Generate Work Orders	AUTOWOGEN
Bill to Address	BILLTOADDRESSCODE
Bill to Labor	BILLTOLABORCODE
Changed By	CHANGEBY
Changed Date	CHANGEDATE
Class Structure	CLASSTRUREID

Click to include in report

Add All

Selected Fields Filter 1 - 5 of 5 Download

Field Order	Report Label	Field Value	Category
1	Site	SITEID	IA Locations Detail
2	Location	LOCATION	IA Locations Detail
3	Location Type	IA_LOCATION_TYPE	IA Locations Detail
4	Footprint (SF)	IA_FOOTPRINT	IA Locations Detail
5	CRV	IA_CRV	IA Locations Detail

Refresh Remove All


Report Title:

Public?

Save Report?

Close Window?

Submit Cancel

- Use the **Field Description** or **Field Value** text boxes to search for the fields to include in the report.
- Click the **Select Field**  button to include a field in the ad hoc report. The field will then appear in the Selected Fields section of the screen.
- Click the **Format** tab.

**Query Based Report**

Style Select **Format** Submit

**Help Text**

**Filtering**

Category	Report Label	Single Value?
Filter On Category:		<input checked="" type="checkbox"/>
And Also On Category:		<input checked="" type="checkbox"/>
And Also On Category:		<input checked="" type="checkbox"/>

Remove All

**Grouping**

Category	Report Label	Ascending?
Group First By Category:		<input checked="" type="checkbox"/>
And Then By Category:		<input checked="" type="checkbox"/>
And Then By Category:		<input checked="" type="checkbox"/>

Remove All

**Sorting**

Category	Report Label	Ascending?
Sort First By Category:		<input checked="" type="checkbox"/>
And Then By Category:		<input checked="" type="checkbox"/>
And Then By Category:		<input checked="" type="checkbox"/>

Remove All


Report Title:

Public?







Save Report?

Close Window?

Submit Cancel

- Click the **Select Value**  button next to **Filter on Category** in the Filtering section. The Select Value pop-up is displayed which includes the selected fields for the ad hoc report.

**Select Value**

Filter >     1 - 5 of 5   [Download](#)

Category	Report Label	Field Value
<b>IA Locations Detail</b>	Site	SITEID
IA Locations Detail	Location	LOCATION
IA Locations Detail	Location Type	IA_LOCATION_TYPE
IA Locations Detail	Footprint (SF)	IA_FOOTPRINT
IA Locations Detail	CRV	IA_CRV

Cancel

- Click on a field to add it as a field that the ad hoc report can be filtered by.

**Note:** You can also specify Grouping and Sort fields on the **Format** tab.

- Click the **Submit** tab.

The screenshot shows the 'Query Based Report' dialog box with the 'Submit' tab selected. The 'Enter Filter Values' section is highlighted with a red box. It contains a table with the following data:

Filter	Value	Single Value?
Site	IA004	<input checked="" type="checkbox"/>

Below the filter table, the 'Schedule' section has 'Immediate' selected. The 'E-mail' section has 'To:', 'Subject:', and 'Comments:' fields. The 'File Type' section has 'PDF' selected. The 'Report Delivery Format' section has 'Email with file attachment' selected. At the bottom, there are 'Report Title:', 'Public?' checkboxes, and 'Save Report?' and 'Close Window?' checkboxes. 'Submit' and 'Cancel' buttons are at the bottom right.

- The field(s) that were added to the Filtering section of the **Format** tab are included in the Enter Filter Values section of the **Submit** tab. Enter any values to filter on in this section. For example, the report can be filtered to only show locations from site IA004.

10. Click the **Submit** button. The ad hoc report results will be returned.

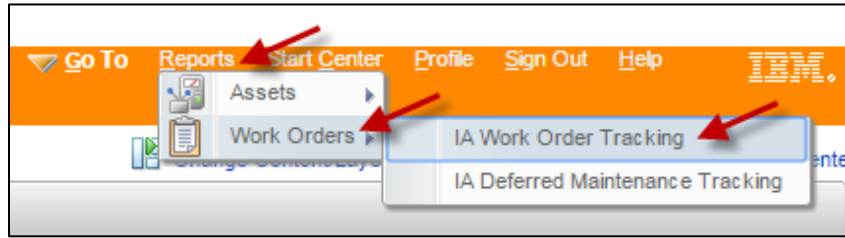
Reporting				
Page 1		of 19		
Tivoli. software				
Site	Location	Location Type	Footprint (SF)	CRV
IA004	AB228000	1100		231,421.89
IA004	AB230211	1100		3,273,486.67
IA004	AB230545	1100		115,952.36
IA004	AB230736	1300		467,000.00
IA004	AB230737	1300		467,000.00
IA004	AB230806	1300		467,000.00
IA004	AB230819	1300		467,000.00
IA004	AB230872	1100		859,945.01
IA004	AB230965	1100		3,576,429.05
IA004	AB237411	1150		
IA004	AB247518	1150		
IA004	AB247519	1150		
IA004	AB247520	1150		
IA004	AB247521	1150		
IA004	AB247522	1150		
IA004	AB249753	1150		
IA004	AB249754	1150		
IA004	AB104250	1100		320,922.39
IA004	AB104251	1100		442,669.95
IA004	AB104252	1100		1,689,030.02
IA004	AB104253	1100		323,228.26
IA004	AB104254	1100		1,441,304.19
IA004	AB104255	1100		321,968.93
IA004	AB104256	1100		226,469.67
IA004	AB104257	1100		52,486.08
IA004	AB104258	1100		437,407.59
IA004	AB104259	1100		45,965.41
IA004	AB104260	1100		238,853.09
IA004	AB104261	1100		238,853.09
IA004	AB104262	1100		48,424.02
IA004	AB104263	1100		352,612.65
IA004	AB104264	1100		883,630.50
IA004	AB104265	1100		421,830.41
IA004	AB104266	1100		177,440.61
IA004	AB104267	1100		121,213.17
IA004	AB104268	1100		501,423.58
IA004	AB104269	1100		461,018.01
IA004	AB104270	1100		61,132.02
IA004	AB104271	1100		279,574.03
IA004	AB104272	1100		210,539.43

7/29/15 3:01 PM

11. These same steps can be followed to generate Ad Hoc Reports in either the IA Work Order Tracking or IA Deferred Maintenance Tracking applications.

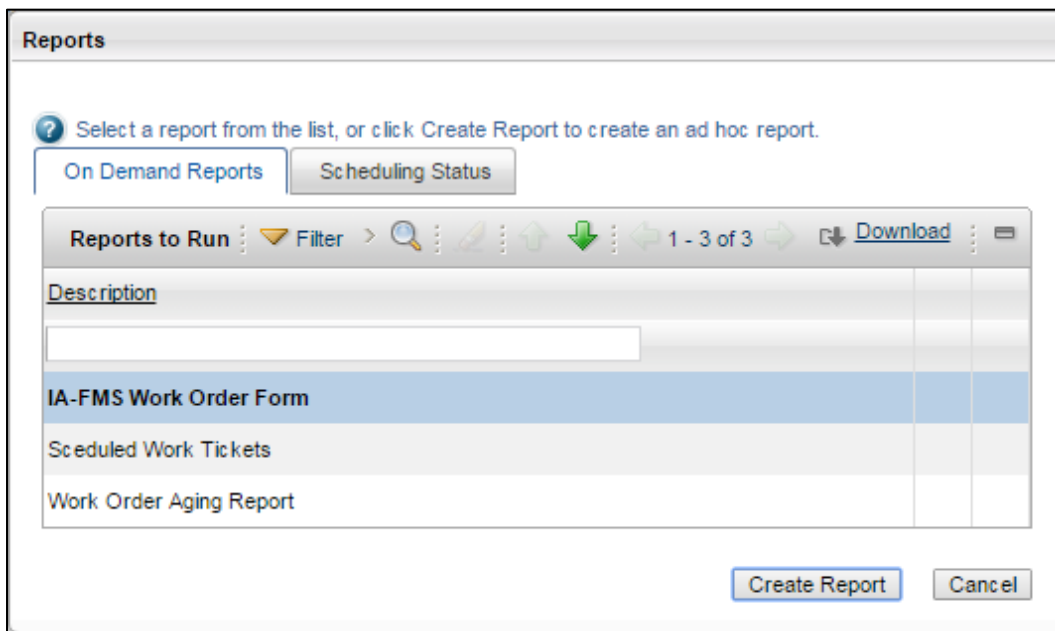
## 2.10 IA Work Order Tracking Reports

1. Navigate to Reports > Work Orders > IA Work Order Tracking.



2. The IA Work Order Tracking application Reports pop-up is displayed. The following reports are available:

- IA-FMS Work Order Form (used for printing work orders)
- Scheduled Work Tickets
- Work Order Aging Report





## 2.11 Scheduled Work Tickets

1. On the IA Work Order Tracking Reports pop-up, click on **Scheduled Work Tickets**. The Request Page window is displayed, which includes several search parameters.

**Request Page**

**Help Text** ☐

**Parameters** ☐

\* Site:

Structure:

**Schedule** ☐

Immediate

At this Time

Recurring

**Email** ☐

To:

Subject:

Comments:

**File Type:**

PDF

XLS

**Report Delivery Format:**

Email with a file attachment

Email with a file URL

2. Enter The **Site** (and optionally the **Structure**) and then click the **Submit** button. The Report of Scheduled Work Tickets is returned.

Reporting

Page 1 of 127

Bureau of Indian Affairs

Scheduled Work Tickets

Site: IA003  
Structure: All

Scheduled Work Tickets For - CHEYENNE RIVER AGENCY  
Blank - Location Cheyenne River Agency Headquarters

Work Order	FMIS Work Ticket	Status	Work Type	Work Subtype	Target Start Date	Target Completion Date	Actual Start Date	Actual Finish Date	Total Estimate Cost
AB188959	30801	APPR	FM			12/28/10			\$0
AB189614	28332	APPR	FM			10/12/07			\$0
AB210384	28214	APPR	FM			7/9/07			\$0
AB214743	29057	APPR	FM			1/5/09			\$0
AB238599	611	APPR	FM			9/16/05			\$0
AB254499	31685	APPR	FM			6/28/12			\$0
AB258609	31101	APPR	FM			7/5/11			\$0
AB260157	31202	APPR	FM			9/22/11			\$0

## 2.12 Work Order Aging Report

1. On the IA Work Order Tracking Reports pop-up, click on **Work Order Aging Report**. The Request Page window is displayed, which includes several search parameters.

Request Page

Help Text

Parameters

\* Site:

Schedule

Immediate

At this Time

Recurring

Email

To:

Subject:

Comments:

File Type:

PDF

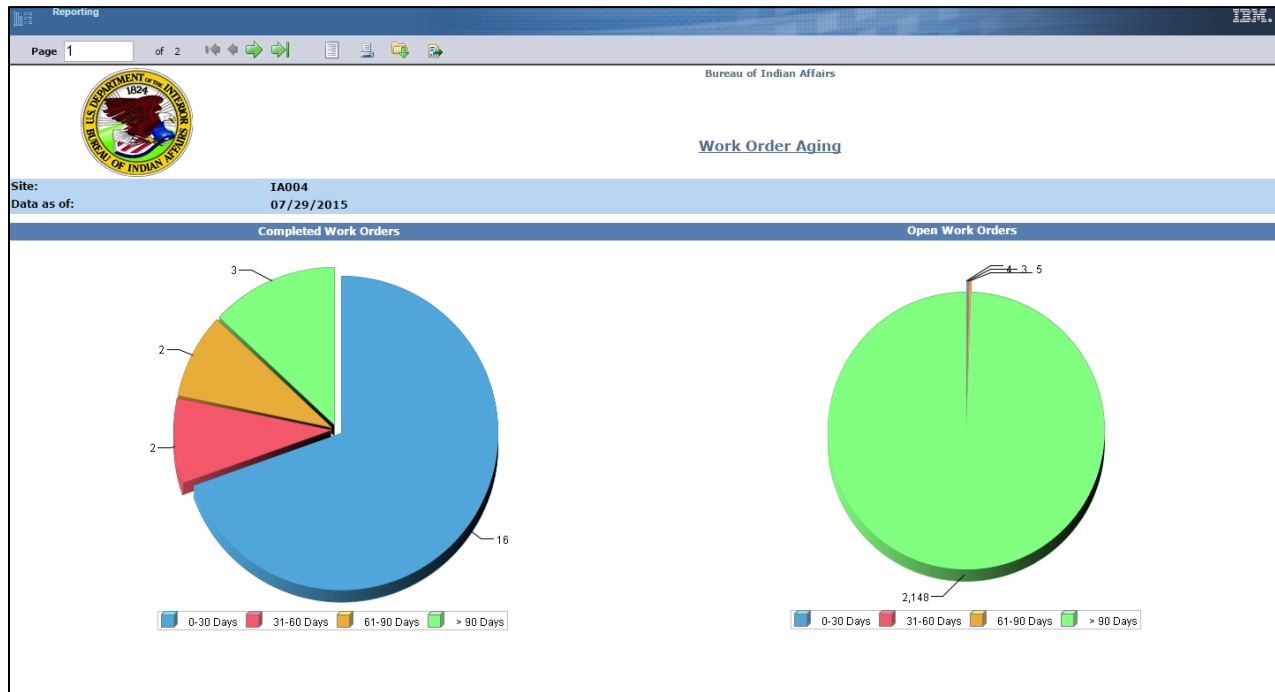
XLS


Report Delivery Format:

Email with a file attachment

Email with a file URL

- Enter The **Site** and click the **Submit** button. The Work Order Aging Report is returned. The first page of the report includes graphs of completed work orders and open work orders. They are categorized based on how many days have passed since the work order's Start Date.



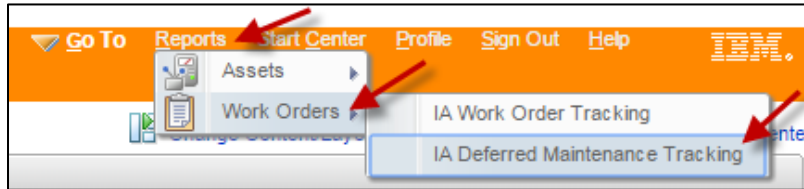
- Click the **Next Page**  button. The second page of the Work Order Aging Report includes the data and some additional work order details for the Completed and Open work orders.

Completed Work Orders							Open Work Orders							
Work Order	Description	Work Type Location	Status Asset	Start Date Serial #	Finish Date	WO Age	Work Order	Description	Work Type Location	Status Asset	Start Date Serial #	Finish Date	WO Age	
<b>0-30 Days</b>							<b>0-30 Days</b>							
AB320570	PM OF PEST CONTROL/IPM INSPECTION SERVICE FOR NOVEMBER INCLUDES SCHOOLS FACILITIES/ WELL HOUSE	FO AB100273	COMP	10/21/13	11/20/13	30	AB351272	CA-2015-08-6	IN	APPR	6/30/15		30	
AB321620	PM OF PEST CONTROL/IPM INSPECTION SERVICE FOR DECEMBER INCLUDES SCHOOLS FACILITIES/ WELL HOUSE	FO AB100273	COMP	12/2/13	12/30/13	28	AB351273	CA-2015-08-5	IN	APPR	6/30/15		30	
AB319096	PM OF PEST CONTROL/IPM INSPECTION SERVICE FOR SEPTEMBER. INCLUDES SCHOOLS FACILITIES/ WELL HOUSE	FO AB100273	COMP	8/21/13	9/16/13	26	AB352159	Replace Broken Overhead Doors at Fire Station	DM AB104250	WAPPR	7/15/15		15	
AB329529	PM OF PEST CONTROL/IPM INSPECTION SERVICE FOR JUNE INCLUDES SCHOOLS FACILITIES/ WELL HOUSE	FO AB100273	COMP	5/14/14	6/9/14	26	AB352812	Replace Broken Overhead Doors at Fire Station	DM AB104250	WAPPR	7/15/15		15	
AB320217	PM OF PEST CONTROL/IPM INSPECTION SERVICE FOR OCTOBER INCLUDES SCHOOLS FACILITIES/ WELL HOUSE	FO AB100273	COMP	9/25/13	10/18/13	23	<b>31-60 Days</b>							
AB325973	PM OF PEST CONTROL/IPM INSPECTION SERVICE FOR MARCH INCLUDES SCHOOLS FACILITIES/ WELL HOUSE	FO AB100273	COMP	2/22/14	3/17/14	23	AB351075	Test - JM	AB100273	WSCH	AB100016	6/4/15		56
AB298551	PM OF PEST CONTROL/IPM INSPECTION SERVICE FOR AUGUST INCLUDES SCHOOLS FACILITIES/ WELL HOUSE	FO AB100273	COMP	7/31/13	8/19/13	19	AB351080	Test - JM	AB100273	WSCH	AB100016	6/4/15		56
AB294802	PM OF PEST CONTROL/IPM INSPECTION SERVICE FOR JULY INCLUDES SCHOOLS FACILITIES/ WELL HOUSE	FO AB100273	COMP	6/28/13	7/15/13	17	AB351246	TEST JM	FM AB104250	WAPPR	6/18/15		42	
AB293702	PM OF PEST CONTROL/IPM INSPECTION SERVICE FOR MAY INCLUDES SCHOOLS FACILITIES/ WELL HOUSE	FO AB100273	COMP	5/1/13	5/14/13	13	<b>61-90 Days</b>							
AB293095	PM OF PEST CONTROL/IPM INSPECTION SERVICE FOR APRIL INCLUDES SCHOOLS FACILITIES/ WELL HOUSE	FO AB100273	COMP	4/1/13	4/12/13	11	AB350438	dfgaoffsa	FM AB104252	APPR	5/14/15		77	
AB325103	PM OF PEST CONTROL/IPM INSPECTION SERVICE FOR FEBRUARY INCLUDES SCHOOLS FACILITIES/ WELL HOUSE	FO AB100273	COMP	1/27/14	2/3/14	7	AB350440	foms cloud testing	FM AB104252	APPR	5/14/15		77	
AB292316	PM of pest control or IPM inspection services for the Month of January including well house and all	PM AB100273	CLOSE	2/5/13	2/5/13	0	AB350463	foms cloud testing 1	FM AB104252	APPR	5/15/15		76	
		FO	CLOSE	9/18/13	9/18/13	0	AB350445	dfgaoffsa 1	FM AB104252	APPR	5/15/15		76	
							AB350467	dfgaoffsa 2	FM AB104252	APPR	5/15/15		76	
<b>&gt; 90 Days</b>							<b>&gt; 90 Days</b>							
							AB102843	STRUCTURE 10 FO SO	RPFO AB104254	APPR	11/2/12		1000	
							AB102844	STRUCTURE 10 PS SO	RPFO AB104254	APPR	11/2/12		1000	
							AB102845	STRUCTURE 10 PM SO	RPFM AB104254	APPR	11/2/12		1000	
							AB102846	STRUCTURE 10 PM SO	RPFM AB104254	APPR	11/2/12		1000	



### 2.13 IA Deferred Maintenance Tracking Reports


1. Navigate to Reports > Work Orders > IA Deferred Maintenance Tracking.

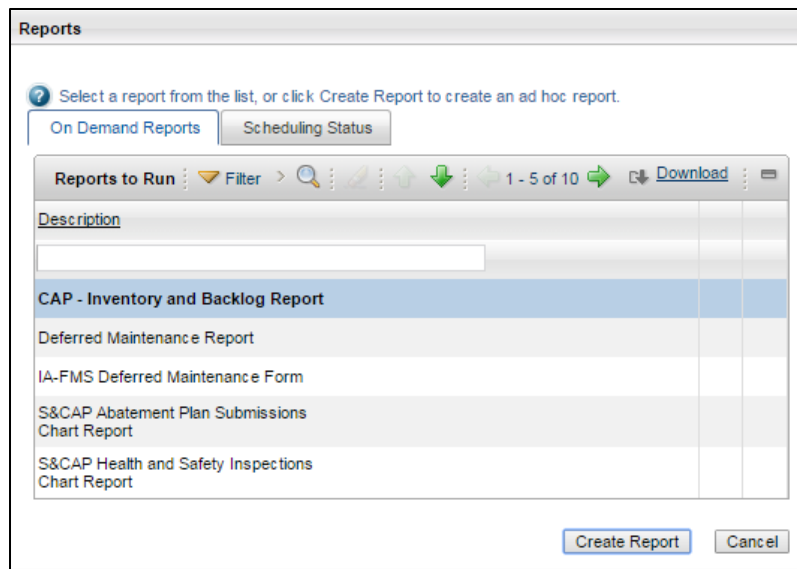


2. The IA Deferred Maintenance Tracking application Reports pop-up is displayed. The following reports are available:

- CAP – Inventory and Backlog Report
- Deferred Maintenance Report
- IA-FMS Deferred Maintenance Form (used for printing work orders)
- S&CAP Abatement Plan Submissions Chart Report\*
- S&CAP Health and Safety Inspections Chart Report\*
- S&CAP Inspection Abatement Correction Plan Report\*
- S&CAP List of Health and Safety Deficiencies Report\*
- S&CAP Safety And Health Inspection Report\*
- S&CAP Safety Inspection and Abatement Plans by Region (OFECR Report)
- Safety Insp and Abate Plans by Program (OFECR Report)

\* Report developed to be run from the Safety & Condition Assessment Portal (S&CAP) web application.

**Note:** Some of the Reports are displayed on the next page. Click the **Next Page**  button to access the next page of reports.



## 2.14 CAP – Inventory and Backlog Report

1. On the IA Deferred Maintenance Tracking Reports pop-up, click on **CAP – Inventory and Backlog Report**. The Request Page window is displayed, which includes several search parameters.

**Request Page**

**Help Text**

**Parameters**

Region:

Site:

Location Type:

Location Status:

Structure Status:

**Schedule**

Immediate

At this Time

Recurring

**Email**

To:

Subject:

Comments:

**File Type:**

PDF

XLS

**Report Delivery Format:**

Email with a file attachment


Email with a file URI

2. Enter any valid search criteria and click the **Submit** button. The CAP – Inventory and Backlog Report is returned.

Reporting

Page 1 of 1

Indian Affairs



### CAP - Inventory and Backlog Report

Region: -  
 Site: IA004  
 Location Type: 1100-Building, 1200-Ground, 1300-Tower  
 Location Status: -  
 Structure Status: -

Note: "Grounds are classified using Site Central Reporting"

Occupying Program	Count	Area Gross (SF)	Total Funded (SF)	CRV	Work Orders				
					DM Less Fire F2	Fire F2	Capatl Improvement (DM,Fire,CI)	Total Backlog	Emergency
<b>Education</b>	22	56,267	0	\$5,037,081	\$40,517	\$0	\$0	\$40,517	\$0
Work Order count					7	0	0	7	0
<b>General Administration</b>	57	105,178	0	\$17,336,718	\$3,783,577	\$0	\$0	\$3,783,577	\$68,790
Work Order count					466	0	0	466	1
<b>Quarters</b>	79	161,445	0	\$23,373,799	\$3,824,094	\$0	\$0	\$3,824,094	\$68,790
<b>Education</b>	3	37,070	1,553	\$7,696,053	\$27,532	\$0	\$0	\$27,532	\$0
Work Order count					6	0	0	6	0
<b>General Administration</b>	53	158,296	42,061	\$24,545,123	\$5,603,881	\$431,588	\$0	\$6,035,469	\$73,861
Work Order count					220	6	0	220	6
<b>Public Safety and Justice</b>	1	29,153	0	\$5,763,496	\$0	\$0	\$0	\$0	\$0
Work Order count					0	0	0	0	0
<b>Unfunded</b>	1	0	0	\$467,000	\$0	\$0	\$0	\$0	\$0
Work Order count					0	0	0	0	0
<b>Non Quarters</b>	58	224,519	43,614	\$39,471,672	\$5,631,413	\$431,588	\$0	\$6,063,001	\$73,861
<b>General Administration</b>	4	0	0	\$0	\$5,293,502	\$13,270	\$0	\$5,306,772	\$7,200
Work Order count					194	2	0	194	1
<b>Grounds</b>	4	0	0	\$0	\$5,293,502	\$13,270	\$0	\$5,306,772	\$7,200
<b>TOTALS</b>	141	385,964	43,614	\$62,845,471	\$14,749,009	\$444,858	\$0	\$15,193,867	\$149,851



## 2.15 Deferred Maintenance Report

1. On the IA Deferred Maintenance Tracking Reports pop-up, click on **Deferred Maintenance Report**. The Request Page window is displayed, which includes several search parameters.

**Request Page**

**Help Text**

**Parameters**

Region:

Site:

Location Type:

Location Status:

Structure Status:

**Schedule**

Immediate

At this Time

Recurring

**Email**

To:

Subject:

Comments:

File Type:  PDF  XLS

Report Delivery Format:  Email with a file attachment  Email with a file URI

2. Enter any valid search criteria and click the **Submit** button. The Deferred Maintenance Report is returned.

Reporting

Page 1 of 1

Bureau of Indian Affairs

### Deferred Maintenance Report

**Region:**  
**Agency:**  
**Site:** IA004  
**Location Type:**  
**Target Finish:**  
**Data as of:** 07/30/2015 10:15 AM

**NAVAJO - Chinle Agency - IA004 - N35-01 - CHINLE AGENCY**  
 AB104250 - 4 - Fire Station  
 Location Type: 1100-Building Use: BUILDING \ FIRESTAT Status: OPERATING

WO#	Status	Category	Rank	Priority	Description	Target Finish	Funded / Completed	Open / Proposed / Committed
AB284864	WAPPR	F	2		approx. 60 years old central fire alarm system is no longer in service- out dated system inadqu	10/20/2012		\$152,065.00
AB284865	WAPPR	H	2		CONSTRUCT NEW SINGLE OCCUPANCY RESTROOM IN AN EXISTING DORMITORY/HOUSING AREA TO ACCOMMODATE AD			\$5,946.00
AB284866	WAPPR	M	2		REPLACE INTERIOR SURFACE MOUNT FLUORESCENT FIXTURE, 1 X 4, WRAP AROUND LENS, 40 WATT, T-12	10/01/2001		\$4,628.00
AB284867	WAPPR	M	1		REPLACE CENTRIFUGAL EXHAUST FAN, 4910 CFM, 23blank SQUARE OR ROUND, ROOF OR WALL MOUNTED			\$3,130.00
AB284868	WAPPR	M	2		REPLACE BRANCH WIRING AND DEVICES IN FIRE STATION REPLACE BRANCH WIRING AND DEVICES THROUGHOU	10/01/2001		\$11,992.00
AB342253	WAPPR	M	1		REPLACE FAN DRIVEN, GAS FIRED UNIT HEATER UP TO 80 MBH, INSTALLED OVER 10' TO 20' ABOVE FINISHED GRA.			\$4,270.00
AB352159	WAPPR	U	1		Replace Broken Overhead Doors at Fire Station	09/30/2015		\$7,520.00
AB352812	WAPPR	U	1		Replace Broken Overhead Doors at Fire Station	09/30/2015		\$7,520.00
<b>TOTAL</b>								<b>\$197,071.00</b>

**AB104251 - 5 - Shop, Facility Management**  
 Location Type: 1100-Building Use: BUILDING \ SHOP \ FACMNGMT Status: OPERATING

WO#	Status	Category	Rank	Priority	Description	Target Finish	Funded / Completed	Open / Proposed / Committed
AB284947	WAPPR	E	3		REPLACE DOUBLE HUNG WINDOW, INCLUDING INSULATING GLASS, WOOD FRAME,REPLACE AWNING WINDOW, INCLU	10/01/2001		\$8,455.00
AB284948	APPR	M	1		DEMOLISH, REMOVE AND DISPOSE OF ENTIRE BUILDING, WOOD FRAME, ASSUMING 8 FOOT CEILING HEIGHT	09/30/2007	\$40,000.00	
AB284949	WAPPR	M	1		REPLACE BUILT-UP ROOFING	10/01/2001		\$4,313.00
AB284950	WAPPR	M	1		REPAIR/REPLACE SAW	02/06/1994		\$10,795.00
AB284951	WAPPR	M	2		REPAIR ELECTRICAL SERVICE AND DISTRIBUTION SYSTEM	10/01/2001		\$3,720.00

## 2.16 S&CAP Abatement Plan Submissions Chart Report

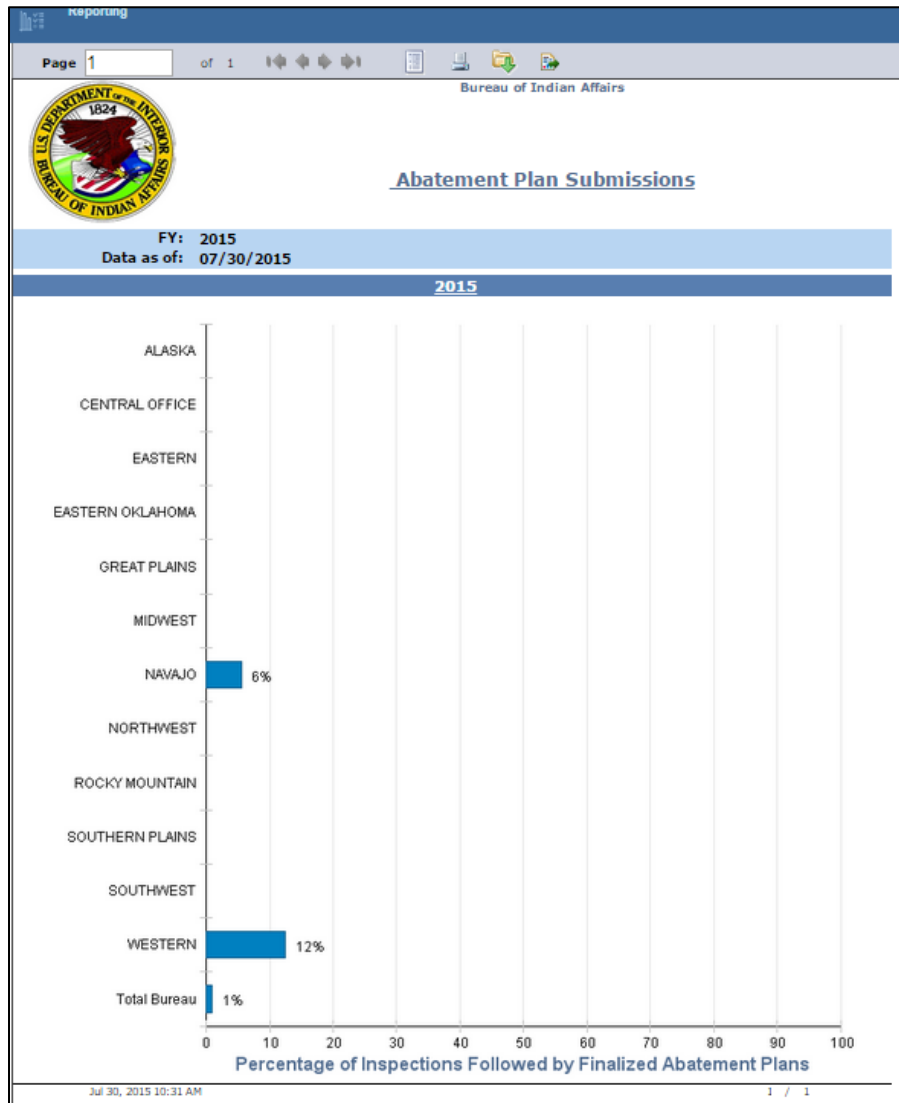
1. On the IA Deferred Maintenance Tracking Reports pop-up, click on **S&CAP Abatement Plan Submissions Chart Report**. The Request Page window is displayed.

The screenshot shows a 'Request Page' window with the following sections:

- Help Text**: A header section with a close button.
- Parameters**: A section containing a required field labeled '\* FY:' with a yellow highlight and a small icon.
- Schedule**: A section with three radio button options: 'Immediate' (selected), 'At this Time' (with a date picker icon), and 'Recurring' (with a magnifying glass icon).
- Email**: A section with three text input fields: 'To:', 'Subject:', and 'Comments:'. The 'To:' field has a magnifying glass icon.
- File Type**: Two radio button options: 'PDF' (selected) and 'XLS'.
- Report Delivery Format**: Two radio button options: 'Email with a file attachment' (selected) and 'Email with a file URL'.

At the bottom right of the window are two buttons: 'Submit' and 'Cancel'.

2. Enter the Fiscal Year in the **FY** field and click the **Submit** button. The S&CAP Abatement Plan Submissions Chart is returned.



## 2.17 S&CAP Health and Safety Inspections Chart Report

1. On the IA Deferred Maintenance Tracking Reports pop-up, click on **S&CAP Health and Safety Inspections Chart Report**. The Request Page window is displayed, which includes several search parameters.

Request Page

Help Text

Parameters

\* FY:

Safety Inspection Type:

Schedule

Immediate

At this Time

Recurring

Email

To:

Subject:

Comments:

File Type:

PDF

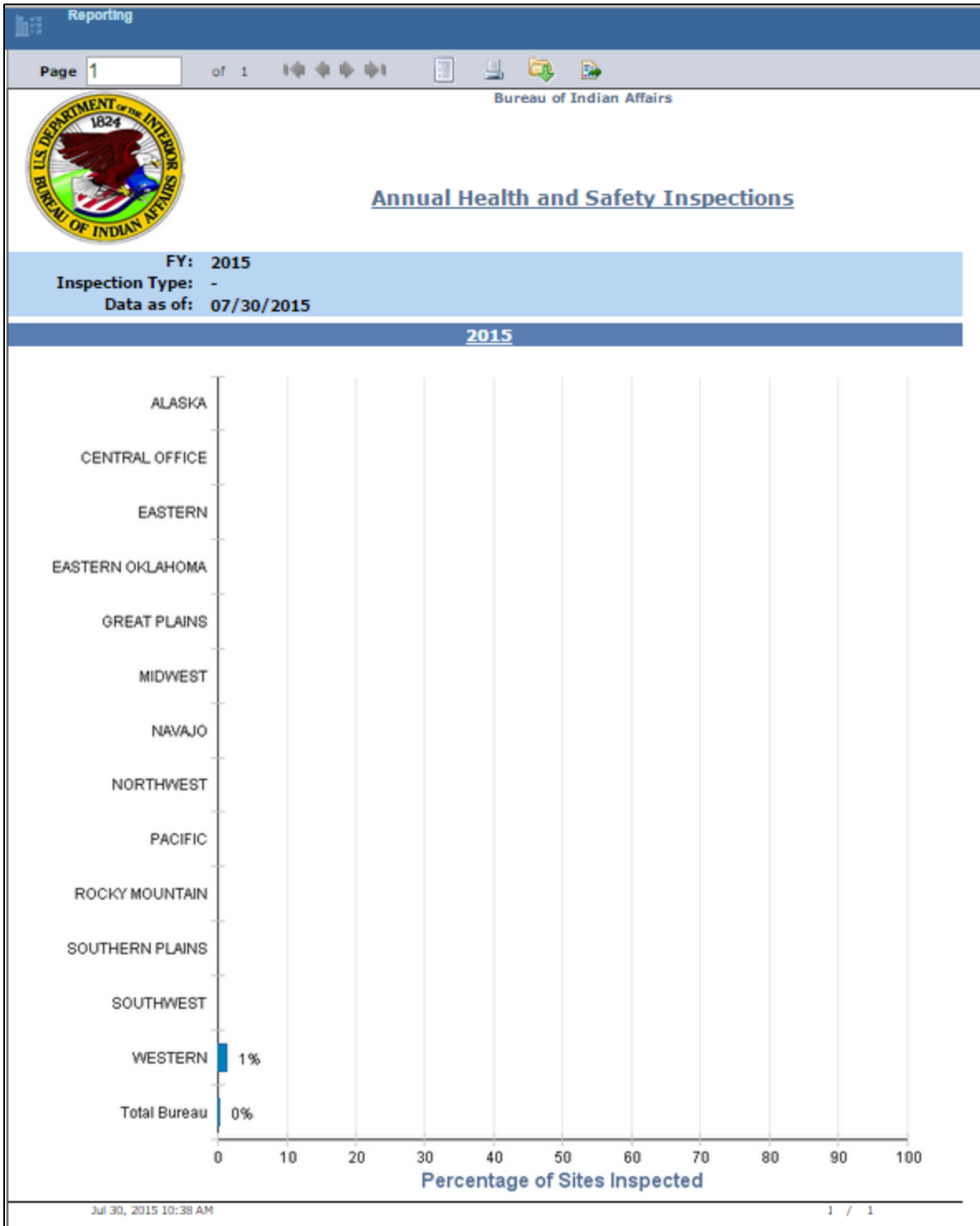
XLS

Report Delivery Format:

Email with a file attachment


Email with a file URL

- 2. Enter the Fiscal Year in the **FY** field (and optionally specify **S** or **J** for Safety Inspection Type) and click the **Submit** button. The S&CAP Abatement Plan Submissions Chart is returned.



## 2.18 S&CAP Inspection Abatement Correction Plan Report


1. On the IA Deferred Maintenance Tracking Reports pop-up, click on **S&CAP Inspection Abatement Correction Plan Report**. The Request Page window is displayed, which includes several search parameters.

**Note:** This report is located on the second page of reports on the IA Deferred Maintenance Tracking Reports pop-up. It can be located by clicking the **Next Page**  button.


**Request Page**

**Help Text**

**Parameters**

Region:  

Agency:


Site:  


Safety Inspection Type:

Safety Inspection:


**Schedule**

Immediate

At this Time  

Recurring  

**Email**

To:  

Subject:

Comments:

**File Type:**

PDF

XLS

**Report Delivery Format:**

Email with a file attachment

Email with a file URI


- Enter any valid search criteria and click the **Submit** button. The S&CAP Inspection Abatement Correction Plan Report is returned.

Reporting								
Page 1 of 5								
<b>Inspection Abatement / Correction Plan</b>								
(Send signed, finalized hard copy to Location File, Safety Committee, and Employee Representative)								
Region: WESTERN				Agency: Hopi Agency				
Site: IE057 - H65-13 - HOPI DAY SCHOOL								
Category / Rank Legend: S = Safety, H = Handicap / 1 = Serious Code and Law Violation, 2 = Non-Serious Code and Law Violation RAC - Severity / Probability Code Legend: I - Catastrophic, II - Critical, III - Significant, IV - Minor / A - Frequent, B - Likely, C - Occasional, D - Rarely								
Inspection Number: S-2015-63		Created By: sbolling		Inspection Created Date: 05/29/2015		Finalized Date: 06/02/2015		
Abatement Plan Created by: RegionStaff		Abatement Finalized Date:		06/02/2015				
Structure#: 401		Room#: -		Location Description: School, Other, Day				
Location Type: 1100-Building		Use: Building / School / Other / Day						
Inspector(s): -								
Work Order#	Deficiency	Type	Planned	Actual	Interim Date	Cat/Rank	Sev/Prob	RAC
	Exterior of building. Window and door trim requires scraping/repainting with replacement of deterioro	Functional	06/30/2015	06/02/2015		S/2	III/C	4
<u>Planned Corrective Measure</u>		<u>Reason for Delay</u>		<u>Planned Interim Measure *</u>				
test								
AB134578	CONSTRUCT NEW SINGLE OCCUPANCY RESTROOM IN AN EXISTING OFFICE/ACADEMIC AREA TO ACCOMMODATE ADA	Operational	07/29/2015	06/02/2015	06/16/2015	H/2	III/B	3
<u>Planned Corrective Measure</u>		<u>Reason for Delay</u>		<u>Planned Interim Measure *</u>				
Clean the passageways in the building.		test reason for delay		test interim measure description				
AB168543	INSTALL INCLINED WHEELCHAIR LIFT WITH STRAIGHT RUN TO ACCOMMODATE ADA REQUIREMENTS, MINIMUM	Functional	06/16/2015	06/02/2015		S/2	III/B	3
<u>Planned Corrective Measure</u>		<u>Reason for Delay</u>		<u>Planned Interim Measure *</u>				
Clean passageways to building								
S-2015-63_4	Exit light is not illuminated	Functional	07/30/2015	06/02/2015	06/04/2015	S/2	III/B	3
<u>Planned Corrective Measure</u>		<u>Reason for Delay</u>		<u>Planned Interim Measure *</u>				
Fix exit light		Awaiting funding		interim replacement				
*Interim Measure Must be Accomplished for all Uncorrected Items								
Jul 30, 2015 11:16 AM							1 / 5	



## 2.19 S&CAP List of Health and Safety Deficiencies Report

1. On the IA Deferred Maintenance Tracking Reports pop-up, click on **S&CAP List of Health and Safety Deficiencies Report**. The Request Page window is displayed, which includes several search parameters.

**Note:** This report is located on the second page of reports on the IA Deferred Maintenance Tracking Reports pop-up. It can be located by clicking the **Next Page**  button.

**Request Page**

**Help Text**

**Parameters**

Region:

Agency:

Site:

Safety Inspection Type:

Safety Inspection:

**Schedule**

Immediate

At this Time

Recurring

**Email**

To:

Subject:

Comments:

**File Type:**

PDF

XLS

**Report Delivery Format:**

Email with a file attachment


Email with a file URI

2. Enter any valid search criteria and click the **Submit** button. The S&CAP List of Health and Safety Deficiencies Report is returned.

Reporting											
Page 1		of 2									
Certified List of Health and Safety Deficiencies											
Region: WESTERN											
Agency: Hopi Agency											
Site: IE057 - H65-13 - HOPI DAY SCHOOL											
Safety Inspection Number: S-2015-63											
Open Deficiencies:											
Number	Type	Cat/ Rank	Sev/ Prob	RAC	Structure #	Room #	Deficiency	Date Entered	Planned Abatement	Prop. Fund	Interim Abatement
	Functional	S/2	III/C	4	401		Exterior of building. Window and door trim requires scraping/repainting with replacement of deterior	06/02/2015	06/30/2015	MI&R	
AB134578	Operational	H/2	III/B	3	401		CONSTRUCT NEW SINGLE OCCUPANCY RESTROOM IN AN EXISTING OFFICE/ACADEMIC AREA TO ACCOMMODATE ADA	06/02/2015	07/29/2015		06/16/2015
AB168543	Functional	S/2	III/B	3	401		INSTALL INCLINED WHEELCHAIR LIFT WITH STRAIGHT RUN TO ACCOMMODATE ADA REQUIREMENTS, MINIMUM	06/02/2015	06/16/2015		
AB335713	Functional	S/2	III/C	4	410		Exterior doors have twist type button locks that do not automatically release when knob is turned fr	06/02/2015	06/23/2015		
S-2015-63_4	Functional	S/2	III/B	3	401		Exit light is not illuminated	06/02/2015	07/30/2015	FI&R	06/04/2015
S-2015-63_5	Operational	H/2	III/C	4	409	101	There is no written certification of personal protective equipment (PPE) training for each employee	06/02/2015	06/10/2015		
S-2015-63_7	Functional	S/2	III/B	3	410		Drapes and/or curtains are not flame resistant.	06/02/2015	06/10/2015		
Legend: Rank: 1 - Serious Deficiency; 2 - Non-Serious Code and Law Violations											
Jul 30, 2015 11:23 AM										1 / 2	

## 2.20 S&CAP Safety And Health Inspection Report

1. On the IA Deferred Maintenance Tracking Reports pop-up, click on **S&CAP Safety And Health Inspection Report**. The Request Page window is displayed, which includes several search parameters.

**Note:** This report is located on the second page of reports on the IA Deferred Maintenance Tracking Reports pop-up. It can be located by clicking the **Next Page**  button.

**Request Page**

**Help Text**

**Parameters**

Region:

Agency:

Site:

Safety Inspection Type:

Safety Inspection:

**Schedule**

Immediate

At this Time

Recurring

**Email**

To:

Subject:

Comments:

**File Type:**

PDF

XLS

**Report Delivery Format:**

Email with a file attachment

Email with a file URI

- Enter any valid search criteria and click the **Submit** button. The S&CAP Safety and Health Inspection Report is returned.

Reporting

Page  of 3

### Safety And Health Inspection Report

**Notice of Unsafe or Unhealthful Working Conditions**

**MUST BE POSTED AT WORKSITE UNTIL ALL DEFICIENCIES ARE CORRECTED**

Category / Rank Legend:  
 S = Safety, H = Handicap / 1 = Serious Code and Law Violation, 2 = Non-Serious Code and Law Violation  
 RAC - Severity / Probability Code Legend:  
 I - Catastrophic, II - Critical, III - Significant, IV - Minor / A - Frequent, B - Likely, C - Occasional, D - Rarely

Region: WESTERN  
 Agency: Hopi Agency  
 Site: IE057 - H65-13 - HOPI DAY SCHOOL  
 Inspection Number: S-2015-63 Inspection Created Date: 05/29/2015      Finalized Date: 06/02/2015

Location Type: 1100-Building      Maximo ID: AB102082      Use: Building / School / Other / Day  
 Structure#: 401      Room#: -      Location Description: School, Other, Day  
 Remarks: Building fire alarm system may ned to be replaced in the next 5 years

Work Order#	Deficiency	Code/Standard	Recommended Correction	Abatement Period	Cat/Rank	Sev/Prob	RAC
	Exterior of building. Window and door trim requires scraping/repainting with replacement of deterio	anewexample	test	730	S/2	III/C	4
AB134578	CONSTRUCT NEW SINGLE OCCUPANCY RESTROOM IN AN EXISTING OFFICE/ACADEMIC AREA TO ACCOMMODATE ADA	29CFR1910.22(1)	Clean the passageways in the building.	125	H/2	III/B	3
AB168543	INSTALL INCLINED WHEELCHAIR LIFT WITH STRAIGHT RUN TO ACCOMMODATE ADA REQUIREMENTS, MINIMUM	29CFR1910.22(1)	Clean passageways to building	300	S/2	III/B	3
S-2015-63_4	Exit light is not illuminated	NFPA 101, 7.10.5.1	Fix exit light	365	S/2	III/B	3

Location Type: 1100-Building      Maximo ID: AB102085      Use: Building / Shop / Facility Management  
 Structure#: 404      Room#: -      Location Description: Shop, Facility Management  
 Remarks:


Work Order#	Deficiency	Code/Standard	Recommended Correction	Abatement Period	Cat/Rank	Sev/Prob	RAC
There are no deficiencies for this location.							

\*Item Requires Interim Measures if Not Permanently Corrected Within 30 Days

Jul 30, 2015 11:27 AM
1 / 3

## 2.21 S&CAP Safety Inspection and Abatement Plans by Region

1. On the IA Deferred Maintenance Tracking Reports pop-up, click on **S&CAP Safety Inspection and Abatement Plans by Region**. The Request Page window is displayed.

**Note:** This report is located on the second page of reports on the IA Deferred Maintenance Tracking Reports pop-up. It can be located by clicking the **Next Page**  button.



**Request Page**

**Help Text**


**Parameters**

\* FY (yyyy):

**Schedule**

Immediate  
 At this Time    
 Recurring  

**Email**

To:  

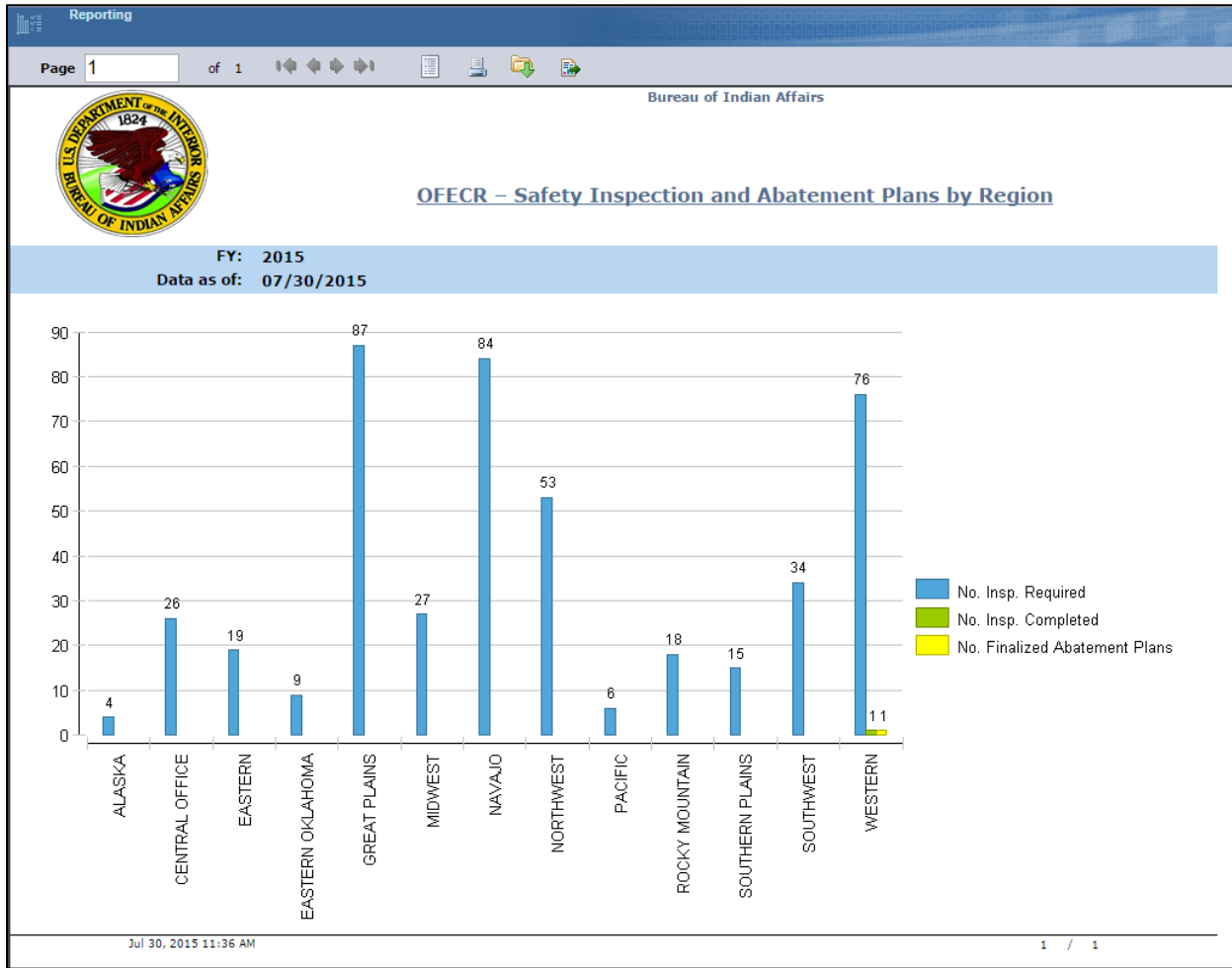
Subject:

Comments:

File Type:  PDF  XLS


Report Delivery Format:  Email with a file attachment  Email with a file URL

3. Enter the Fiscal Year in the **FY** field and click the **Submit** button. The S&CAP Safety Inspection and Abatement Plans by Region Report is returned.





## 2.22 Safety Inspection and Abatement Plans by Program

1. On the IA Deferred Maintenance Tracking Reports pop-up, click on **Safety Insp and Abate Plans by Program**. The Request Page window is displayed.


**Note:** This report is located on the second page of reports on the IA Deferred Maintenance Tracking Reports pop-up. It can be located by clicking the **Next Page**  button.



**Request Page**


Help Text 


Parameters 

Fiscal\_Year:

Schedule 

Immediate  
 At this Time    
 Recurring  

Email 

To:  

Subject:

Comments:

**File Type:**

PDF

XLS

**Report Delivery Format:**


Email with a file attachment

Email with a file URL

2. Enter the Fiscal Year in the **Fiscal\_Year** field and click the **Submit** button. The Safety Inspection and Abatement Plans by Program Report is returned.

Reporting

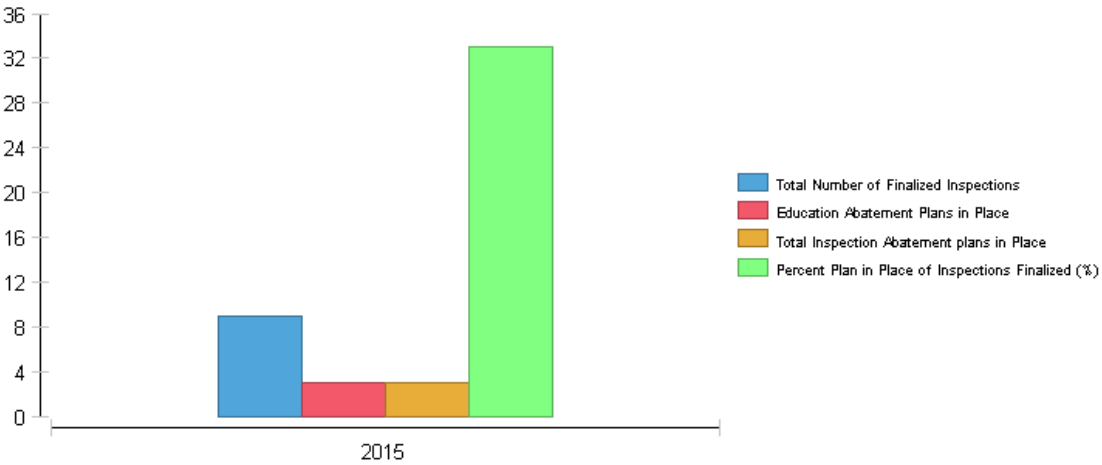
Page  of 1



**Bureau of Indian Affairs**

### OFECR-Safety Inspections and Abatement Plans By Program

FY: 2015,2014



■ Total Number of Finalized Inspections

■ Education Abatement Plans in Place

■ Total Inspection Abatement plans in Place

■ Percent Plan in Place of Inspections Finalized (%)

	2015
<b>Total Number of Finalized Inspections</b>	9
<b>Education Abatement Plans in Place</b>	3
<b>Total Inspection Abatement plans in Place</b>	3
<b>Percent Plan in Place of Inspections Finalized (%)</b>	33

Jul 30, 2015 12:04 PM
1 / 1