**TRUCK TICKET CONTROL RECORD**

***SALE INFORMATION***

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| **Contract Name** | **Contract Number** | **Reservation** |
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***PURCHASER INFORMATION***

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| --- | --- | --- |
| **Name** | **Address** | **Phone Number** |
|  |  |  |

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, representing, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ hereinafter called the Purchaser, whose address is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, does hereby accept the following terms as they apply to the use and management of Load/Truck tickets as issued on the attached form during the course of this sale.

1. Ticket books will remain on the sale with the top portion intact and the other portions removed according to the procedures (*The Top portion will always be the book stub and contain information that identifies the truck, sale name or number, date, species and piece count or approximate volume being hauled, load destination, and driver’s signature. The center part of the ticket is presented to the scaler or weight master at the receiving mill, and normally contains the same information as the top portion. The center part is returned to the issuing office along with the mill scale/weight slip. It is important for the issuing agency to fill in the name and address of the office that will be processing the scale on this part of the ticket. The bottom portion of the ticket identifies the sale, species/product, date and destination of the products being hauled, and is deposited by the trucker in a “lockbox” before leaving the sale area.*) as well as those identified in the contract, logging plan, and/or consumer scale agreement.
2. If the book is assigned to a particular truck, then the book may accompany the truck.
3. All portions of the load ticket will be completed before the load leaves the sale area.
4. The header portion of each part of the ticket will include the name of the issuing office.
5. Trucks transporting Trust timber to a mill may be stopped and checked to see that the load tickets have been completed properly.
6. In cases where a consumer sale agreement is in place, the middle portion of the ticket will be stapled to the mill scale sheet and both will be returned to the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Forestry Office via mail, no later than 1 week from the date the load was scaled at the Mill or Yard.
7. In cases where loads are being sent to rail yards, regardless of consumer scale agreements in place, all individual truck loads must have a load ticket with an associated scale slip showing the actual scale of that truck load.
8. Upon completion of harvesting, all unused tickets will be returned to the Forestry Office prior to the closing of the sale and final distribution of funds.
9. Any tickets not accounted for will result in a charge to the Purchaser in a value equal to the highest truck load for the sale, but not less than $100 per ticket. This amount will be subtracted from the Purchaser’s advance deposit or performance bond.
10. The following individuals are authorized to pick up ticket books for this sale: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# Signature of Purchaser Date

Signature of Officer in Charge Date

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| **Log Truck Ticket Sign-out Sheet** | | | | | | | |
|  | **Sale Name:** |  | **Purchaser:** |  |  |  |  |
|  | **Contract /Permit Number:** |  |  |  |  |  |  |
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|  |  |  |  |  |  |  |  |
| **Sort** | **Truck Ticket Numbers (Start/End)** | **Date Issued** | **Designee Printed name** | **Designee Signature** | **Forestry Initials** | **Date Returned** | **Forestry Initials** |
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| Sort - This column is designated for pulp/sawlogs, destination, Allotment # etc. | | | | | | | |
| Designee Printed Name/Signature - This column will be the printed name/signature by an individual who is authorized by the contractor to pick up the ticket books as indicated on the control record. | | | | | | | | |
| Forestry Initials - Initials by the forestry representative who issues the book and receives the book back. | | | | | | | |