[Requests must be submitted within 90 Days of expiration of the existing lease]

[Preferred to be on Tribal Letterhead]

[Insert Date]

Cody Seaton

Office of Tribal Leases

Indian Affairs

12201 Sunrise Valley Dr. Mail Stop-244

Reston, VA 20192

Re: [Tribe’s Name] Request to Renew 105(l) Leases

Dear Mr. Seaton:

Pursuant to 25 U.S.C. § 5324(l), Pub. L. 93–638, title I, § 105(l), the [Tribe’s Name] hereby requests to renew its 105(l) facility leases with the Secretary of the Department of the Interior for a two-year term, beginning [Start Date] and ending [End Date].

Tribes or Tribal Organizations must choose one of the following three categories of compensation:

* + - Fair Market Rental with applicable CPI adjustment.
		- Cost Elements in the 25 CFR Section 900.70 only.
		- Combination of Fair Market Rental and Cost Elements, provided that no element is duplicative.

[Tribe’s Name] requests renewal of the following facilities based on [Method of Compensation]:

* [Name of Building/Facility, Address and PFSAs]
* [Name of Building/Facility, Address and PFSAs]
* [Name of Building/Facility, Address and PFSAs]

[If the Tribe wishes to terminate or renegotiate the lease, please give a brief explanation].

Sincerely,

[Signature] [Tribal Representative Name & Title]