



United States Department of the Interior

BUREAU OF INDIAN AFFAIRS

Washington, DC 20240

Memorandum

To: Eastern Oklahoma Regional Director
Northwest Regional Director
Southern Plains Regional Director
Attention: Regional Fire Management Officers

From: Acting Director, Bureau of Indian Affairs

Subject: FY2025 Financial Review of Regional Fire Management

The Bureau of Indian Affairs (BIA), Division of Wildland Fire Management (DWFM) will be conducting fire program reviews for three regional offices during Fiscal Year 2025. These reviews will focus on administration and budget management and are intended to meet the Office of Inspector General's (OIG) recommendation (found in OIG Report ER-IN-BIA-0016-2009) for financial accountability reviews.

This review is designed to obtain, analyze, and evaluate information concerning administrative and budget management practices related to fire management expenditures. We will review these practices to ensure they are in line with current BIA and Department of the Interior (DOI) Office of Wildland Fire policy including Interagency Standards for Fire and Fire Aviation Operations Guide Chapter 6, as well as 26 IAM 2. Reviews also serve as an opportunity to share ideas, methods, and techniques developed by other offices or individuals from around the country and incorporate those to improve our organization.

The review will focus on the standards included in the attached Appendix C Financial Review Checklist, as well as updated funds status and financial reports provided in advance. In advance of the scheduled review, regions should submit a word document that provides a narrative for each element / activity on the checklist. Where possible, an example that supports the narrative should be provided.

Regions not named here will be reviewed in subsequent years on a four-year cycle. Specific dates during March or April will be agreed upon by both DWFM and the Region. Please direct any questions to Michael Nutter, Branch Chief, Budget, 208-914-8324 or michael.nutter@bia.gov.

Attachment: Appendix C Financial Review Checklist
CC: Directorate, Environment and Natural Resources